

Online Vehicle Registration Tax

User Manual for
VEHICLE TAX REGISTRATION SYSTEM
ADMIN LOGIN

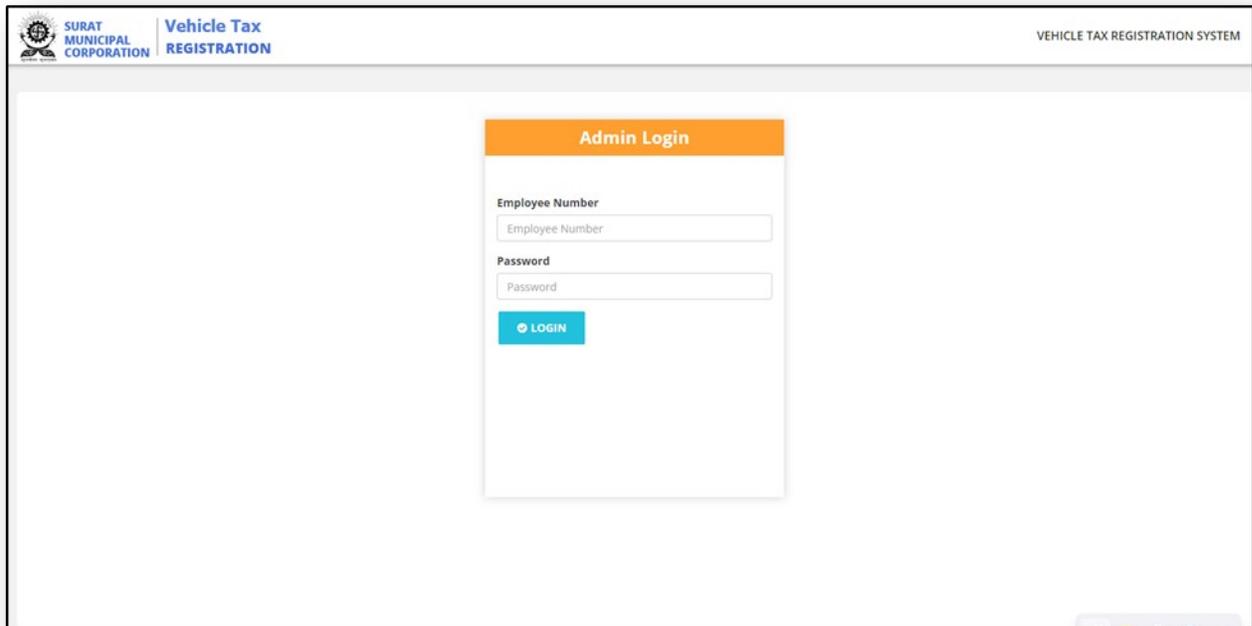
User Login URL : <https://www.suratmunicipal.gov.in/>

Online Vehicle Registration Tax

Please follow the following Steps to ADMIN LOGIN:

Step 1 : Enter URL <https://www.suratmunicipal.gov.in/Admin/Login>

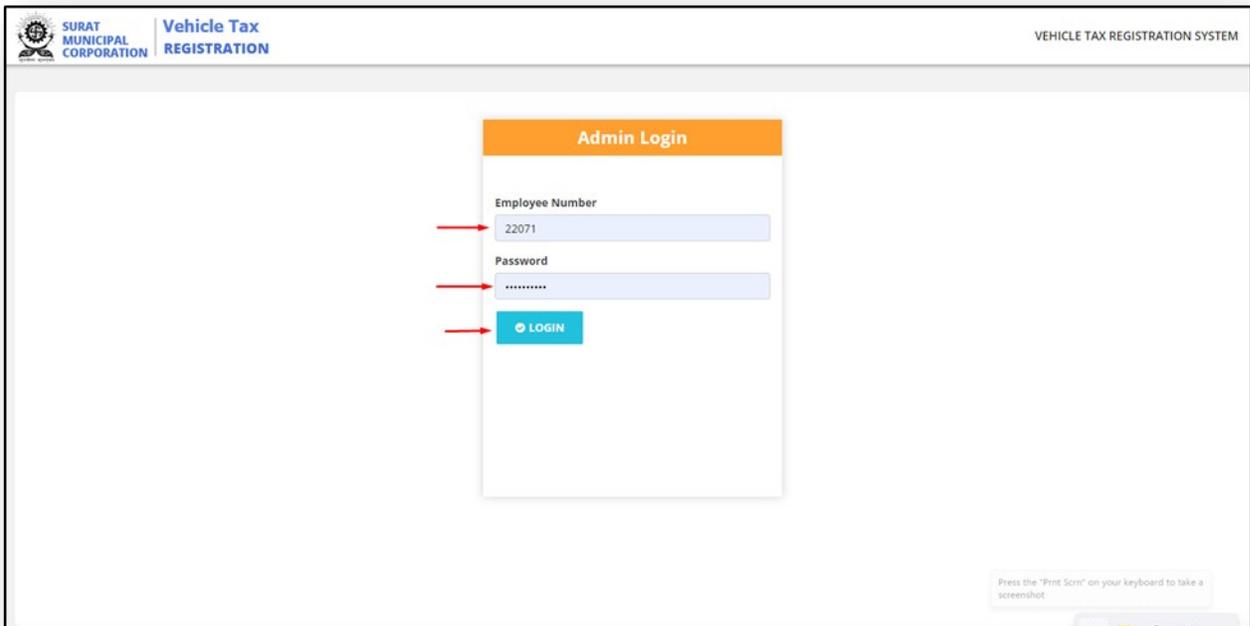
Step 2 : It will display the ADMIN LOGIN form.



The screenshot shows the 'Admin Login' form within the 'Vehicle Tax Registration System' interface. The page header includes the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION' on the left, and 'VEHICLE TAX REGISTRATION SYSTEM' on the right. The login form is centered and features an orange header with the text 'Admin Login'. Below the header, there are two input fields: 'Employee Number' and 'Password'. A blue 'LOGIN' button is positioned below the password field.

Figure.1

Step 3 : Enter SMC "Employee No." & Password then click on LOGIN button.



The screenshot shows the 'Admin Login' form within the 'Vehicle Tax Registration System'. The form is titled 'Admin Login' in an orange header. It contains three input fields: 'Employee Number' with the value '22071', 'Password' with masked characters '.....', and a 'LOGIN' button. Three red arrows point to the Employee Number field, the Password field, and the LOGIN button. The page header includes the Surat Municipal Corporation logo and 'Vehicle Tax REGISTRATION', and the system name 'VEHICLE TAX REGISTRATION SYSTEM' is in the top right corner. A small note at the bottom right says 'Press the "Print Scrn" on your keyboard to take a screenshot'.

Figure.2

User Manual for **DEALER GROUP**

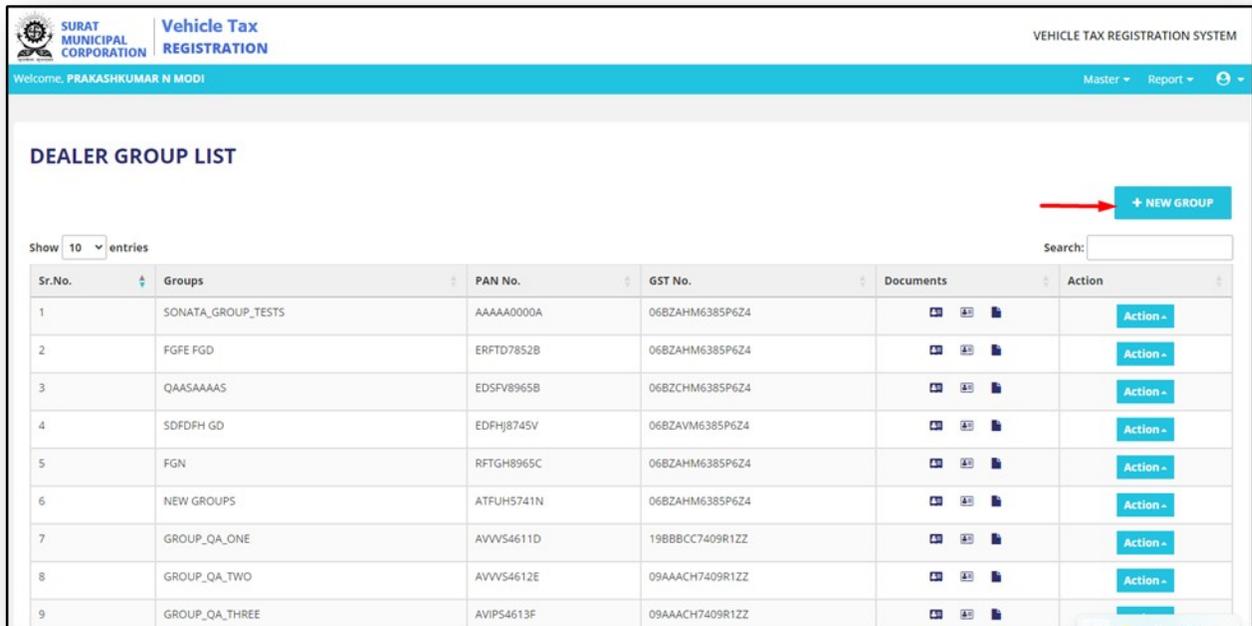
Step 1: Admin already logged in into system.

Step 2: Click on "Dealer Group" sub menu from Master drop-down that will redirect on group listing page.



Figure.3

Step 3: To create new Dealer Group Click on "NEW GROUP" button that will open Dealer Group Master Form.

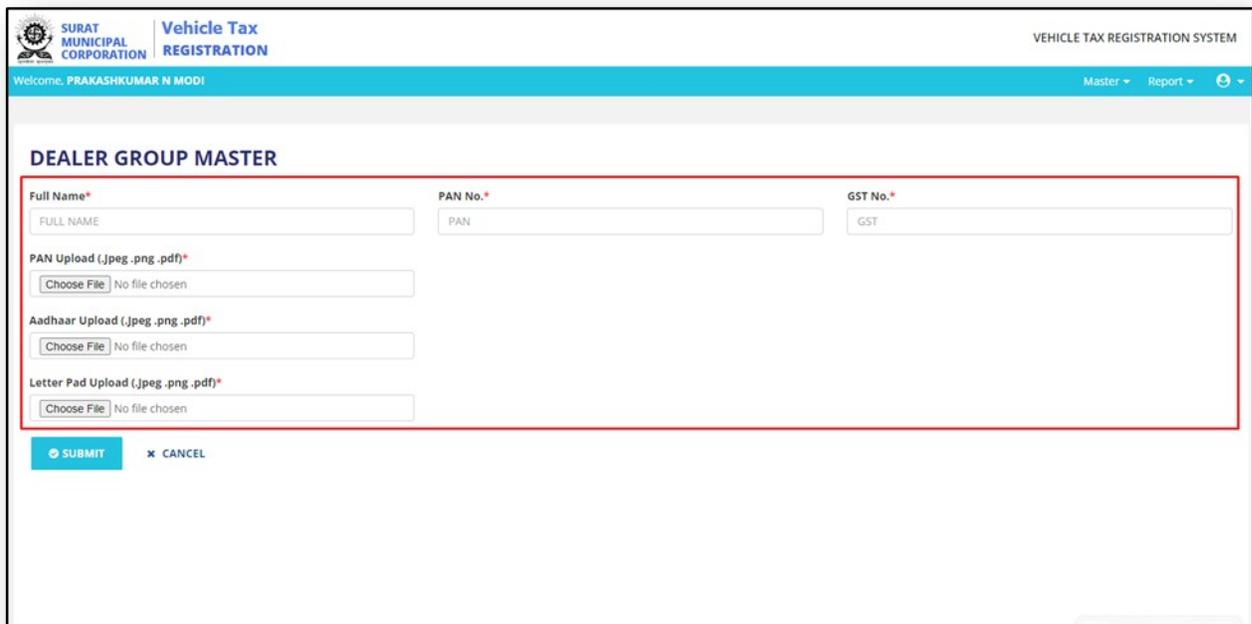


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI', 'Master', and 'Report' options. The main content area is titled 'DEALER GROUP LIST' and features a table with 9 entries. A red arrow points to a '+ NEW GROUP' button located in the top right corner of the table area.

Sr.No.	Groups	PAN No.	GST No.	Documents	Action
1	SONATA_GROUP_TESTS	AAAAA0000A	06BZAHM6385P6Z4		Action -
2	FGFE FGD	ERFTD7852B	06BZAHM6385P6Z4		Action -
3	QAASAAAAS	EDSFV8965B	06BZCHM6385P6Z4		Action -
4	SDFDFH GO	EDFHJ8745V	06BZAVM6385P6Z4		Action -
5	FGN	RFTGH8965C	06BZAHM6385P6Z4		Action -
6	NEW GROUPS	ATFUH5741N	06BZAHM6385P6Z4		Action -
7	GROUP_QA_ONE	AVVS4611D	19BBBCC7409R1ZZ		Action -
8	GROUP_QA_TWO	AVVS4612E	09AAACH7409R1ZZ		Action -
9	GROUP_QA_THREE	AVIPS4613F	09AAACH7409R1ZZ		Action -

Figure.4

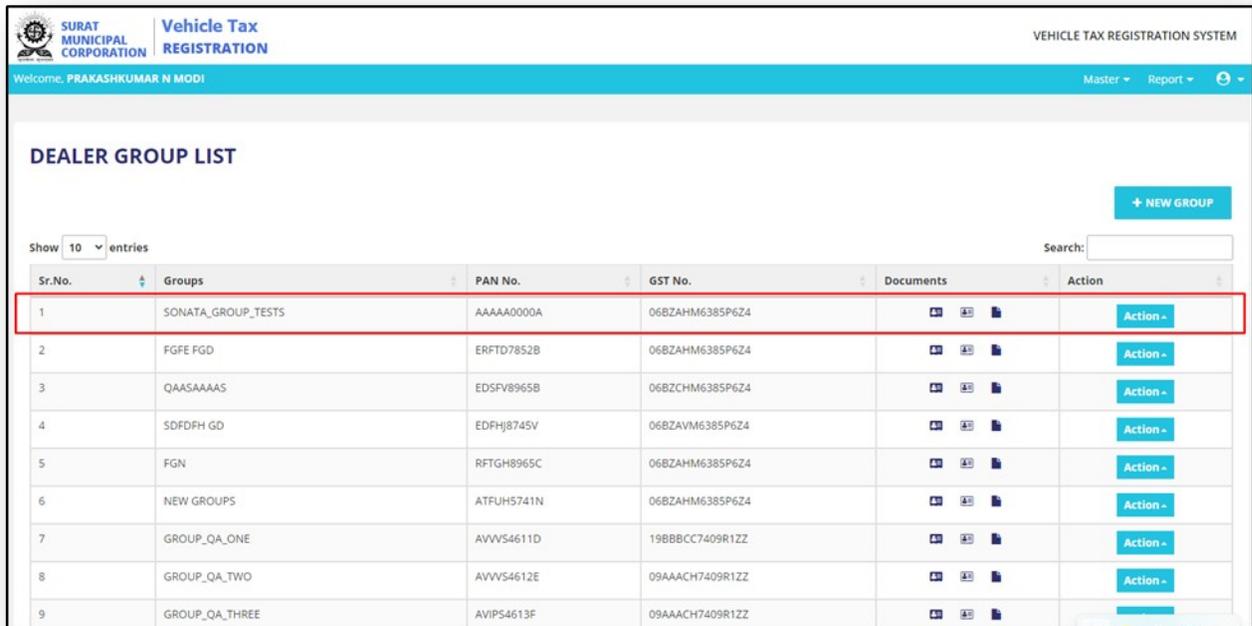
Step 4: Fill all the required form's fields and upload file as per requirements and then click on "SUBMIT" button.



The screenshot displays the 'Vehicle Tax Registration System' interface. At the top left is the Surat Municipal Corporation logo. The page title is 'Vehicle Tax REGISTRATION'. The user is logged in as 'Welcome, PRAKASHKUMAR N MODI'. The main section is titled 'DEALER GROUP MASTER'. It contains a form with the following fields: 'Full Name*' (input type: text, value: FULL NAME), 'PAN No.*' (input type: text, value: PAN), and 'GST No.*' (input type: text, value: GST). Below these are three file upload sections: 'PAN Upload (.jpeg .png .pdf)*', 'Aadhaar Upload (.jpeg .png .pdf)*', and 'Letter Pad Upload (.jpeg .png .pdf)*', each with a 'Choose File' button and the text 'No file chosen'. At the bottom of the form are two buttons: 'SUBMIT' and 'CANCEL'.

Figure.5

Step 5: Once form filled and submitted It will redirect on "DEALER GROUP LIST " page below.
(Latest created group will be on the top of the list page)



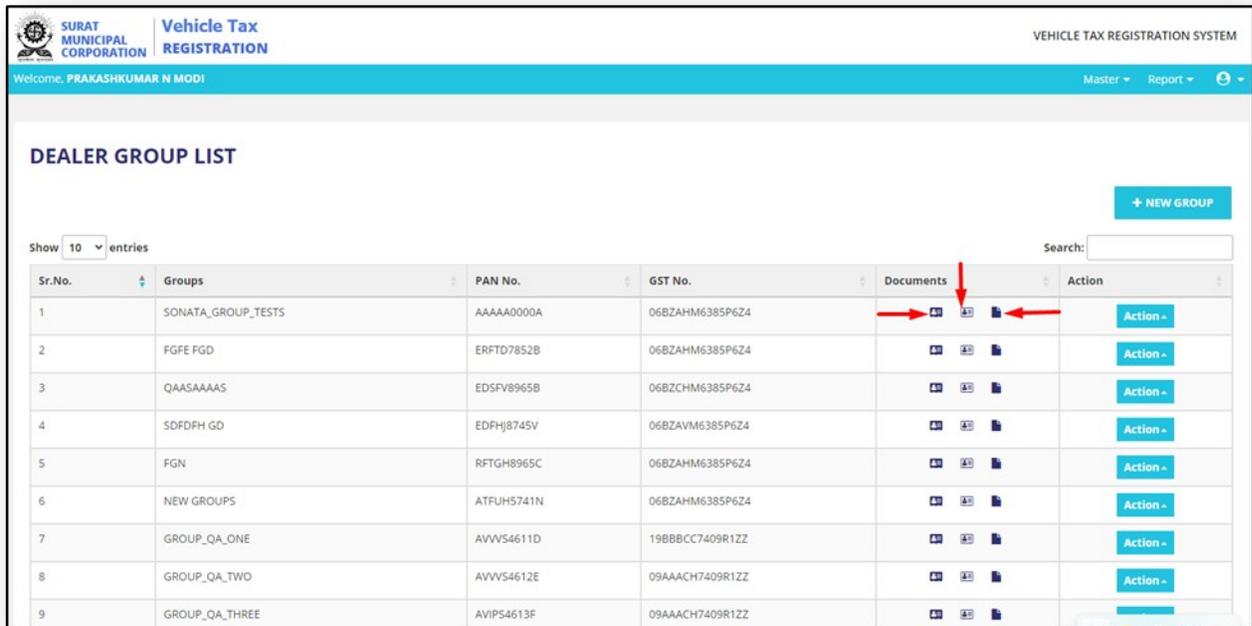
DEALER GROUP LIST

Show 10 entries Search:

Sr.No.	Groups	PAN No.	GST No.	Documents	Action
1	SONATA_GROUP_TESTS	AAAAA0000A	06BZAHM6385P6Z4	  	Action -
2	FGFE FGD	ERFTD7852B	06BZAHM6385P6Z4	  	Action -
3	QAASAAAAS	EDSFV8965B	06BZCHM6385P6Z4	  	Action -
4	SDFDFH GO	EDFHJ8745V	06BZAVM6385P6Z4	  	Action -
5	FGN	RFTGH8965C	06BZAHM6385P6Z4	  	Action -
6	NEW GROUPS	ATFUH5741N	06BZAHM6385P6Z4	  	Action -
7	GROUP_QA_ONE	AVVS4611D	19BBBCC7409R1ZZ	  	Action -
8	GROUP_QA_TWO	AVVS4612E	09AAACH7409R1ZZ	  	Action -
9	GROUP_QA_THREE	AVIPS4613F	09AAACH7409R1ZZ	  	Action -

Figure.6

Step 6: To View actual document images just click on DOCUMENTS column icons one by one. (It will display uploaded particular images)

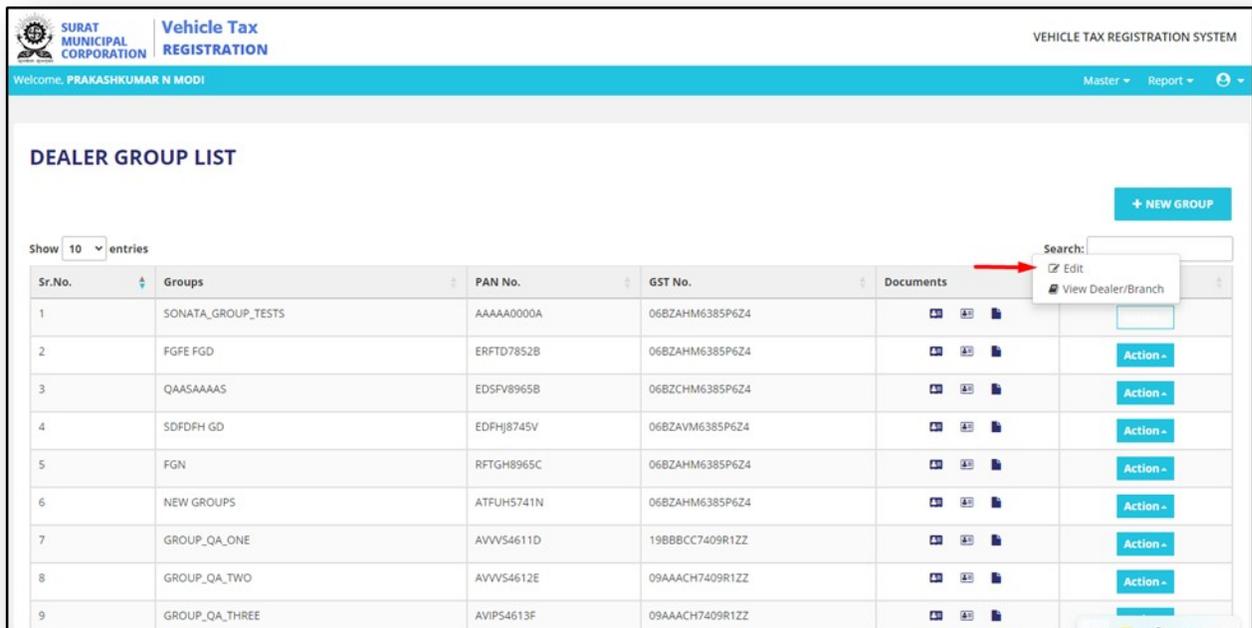


The screenshot shows the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it says 'SURAT MUNICIPAL CORPORATION Vehicle Tax REGISTRATION' and 'WELCOME, PRAKASHKUMAR N MODI'. Below this is a 'DEALER GROUP LIST' section with a '+ NEW GROUP' button and a search bar. A table lists dealer groups with columns for Sr.No., Groups, PAN No., GST No., Documents, and Action. The 'Documents' column contains icons for viewing documents. A red arrow points to the first icon in the first row.

Sr.No.	Groups	PAN No.	GST No.	Documents	Action
1	SONATA_GROUP_TESTS	AAAAA0000A	06BZAHM6385P6Z4		Action -
2	FGFE FGD	ERFTD7852B	06BZAHM6385P6Z4		Action -
3	QAASAAAAS	EDSFV8965B	06BZCHM6385P6Z4		Action -
4	SDFDFH GO	EDFHJ8745V	06BZAVM6385P6Z4		Action -
5	FGN	RFTGH8965C	06BZAHM6385P6Z4		Action -
6	NEW GROUPS	ATFUH5741N	06BZAHM6385P6Z4		Action -
7	GROUP_QA_ONE	AVVS4611D	19BBBCC7409R1ZZ		Action -
8	GROUP_QA_TWO	AVVS4612E	09AAACH7409R1ZZ		Action -
9	GROUP_QA_THREE	AVIPS4613F	09AAACH7409R1ZZ		Action -

Figure.7

Step 7: To edit the Dealer Group clicks on "EDIT" button inside ACTION.

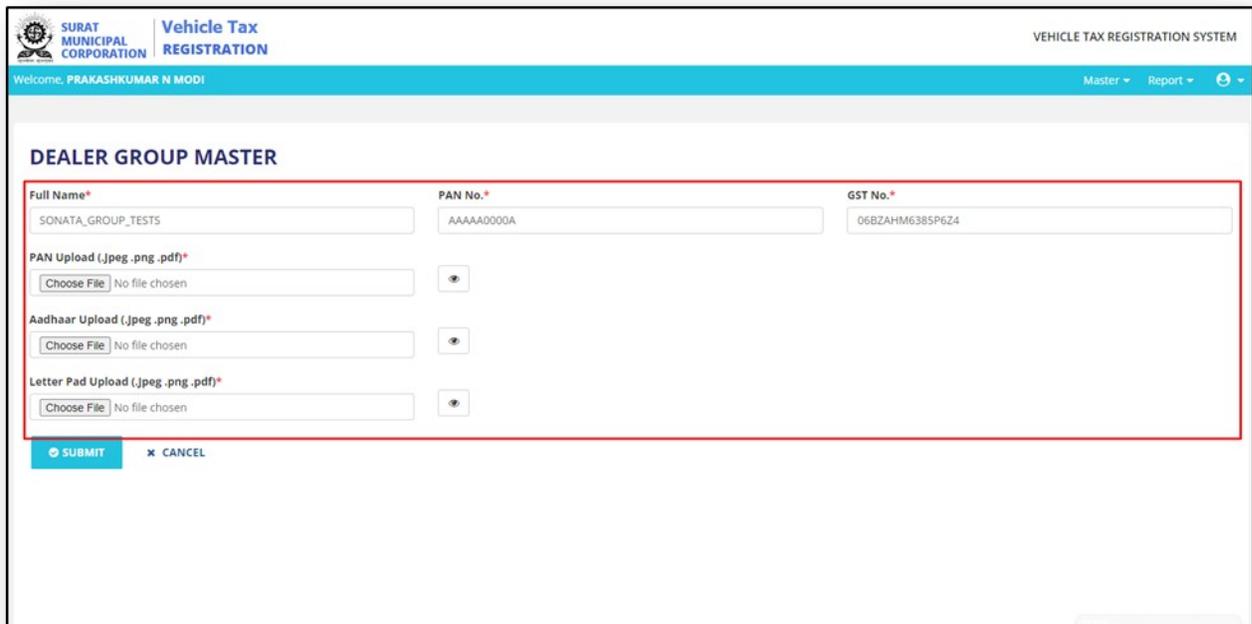


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main content area is titled 'DEALER GROUP LIST' and features a '+ NEW GROUP' button. A table lists dealer groups with columns for 'Sr.No.', 'Groups', 'PAN No.', 'GST No.', 'Documents', and 'Action'. The 'Action' column for the first row contains an 'Edit' button, which is highlighted by a red arrow. A search bar is located at the top right of the table area.

Sr.No.	Groups	PAN No.	GST No.	Documents	Action
1	SONATA_GROUP_TESTS	AAAAA0000A	06BZAHM6385P6Z4		<input type="checkbox"/> Edit View Dealer/Branch
2	FGFE FGD	ERFTD7852B	06BZAHM6385P6Z4		Action -
3	QAASAAAAS	EDSFV8965B	06BZCHM6385P6Z4		Action -
4	SDFDFH GD	EDFHJ8745V	06BZAVM6385P6Z4		Action -
5	FGN	RFTGH8965C	06BZAHM6385P6Z4		Action -
6	NEW GROUPS	ATFUH5741N	06BZAHM6385P6Z4		Action -
7	GROUP_QA_ONE	AVVS4611D	19BBBCC7409R1ZZ		Action -
8	GROUP_QA_TWO	AVVS4612E	09AAACH7409R1ZZ		Action -
9	GROUP_QA_THREE	AVIPS4613F	09AAACH7409R1ZZ		Action -

Figure.8

Step 8: Once click on "EDIT" button that will open Dealer Group Master form with prefilled data.(Dealer Group detail can be update here)

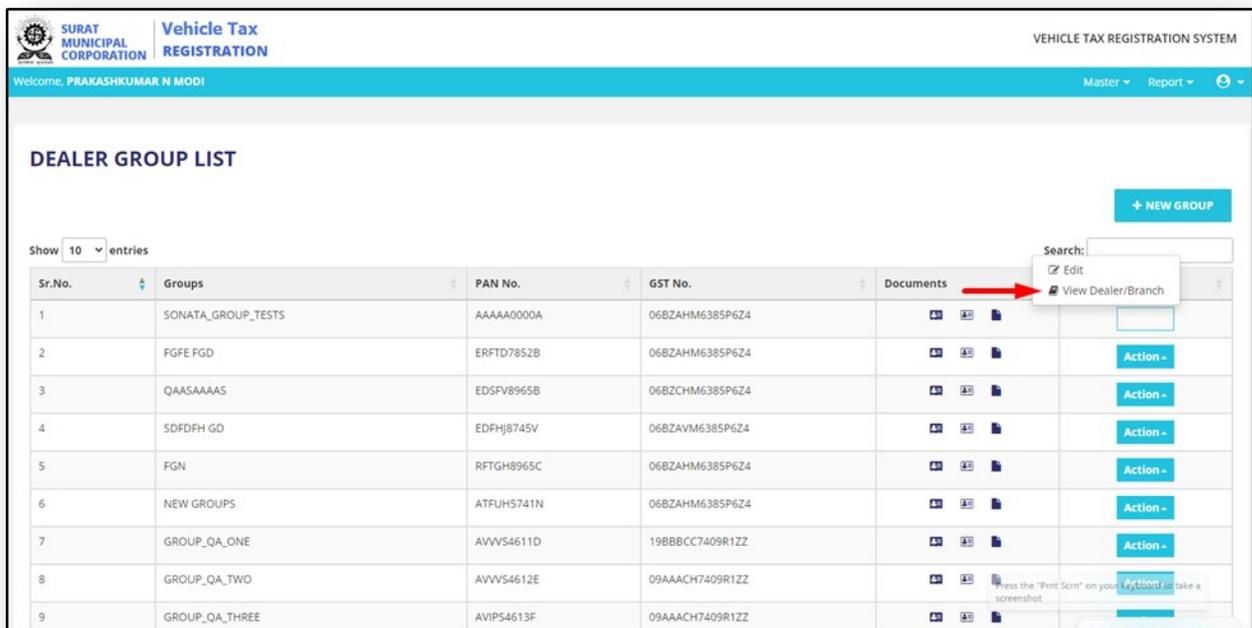


DEALER GROUP MASTER

Full Name* SONATA_GROUP_TESTS	PAN No.* AAAAA0000A	GST No.* 06BZAHM6385P6Z4
PAN Upload (.jpeg .png .pdf)* Choose File No file chosen	<input type="button" value="👁"/>	
Aadhaar Upload (.jpeg .png .pdf)* Choose File No file chosen	<input type="button" value="👁"/>	
Letter Pad Upload (.jpeg .png .pdf)* Choose File No file chosen	<input type="button" value="👁"/>	

Figure.9

Step 9: To VIEW the Dealer Group's Branches just click on "VIEW DEALER/BRANCH" button inside ACTION.

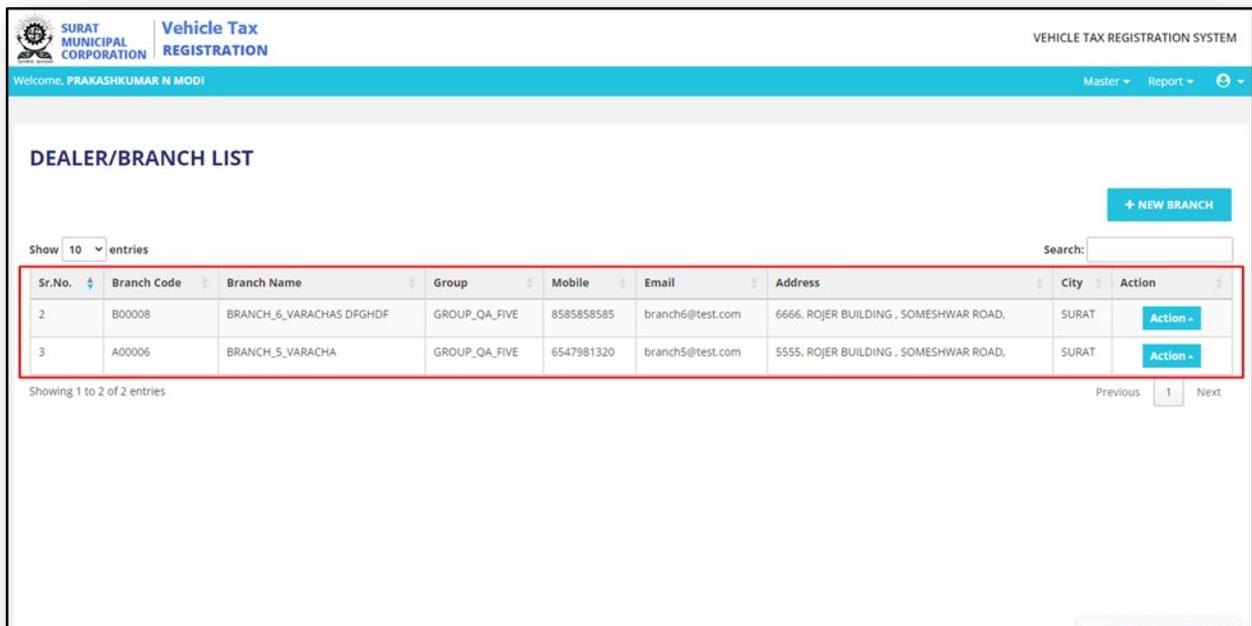


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it says 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main heading is 'DEALER GROUP LIST'. Below this, there is a table with columns: Sr.No., Groups, PAN No., GST No., Documents, and Action. A red arrow points to the 'View Dealer/Branch' button in the 'Action' column of the first row. A search box is visible above the table, and a '+ NEW GROUP' button is in the top right corner.

Sr.No.	Groups	PAN No.	GST No.	Documents	Action
1	SONATA_GROUP_TESTS	AAAAA0000A	06BZAHM6385P6Z4		View Dealer/Branch
2	FGFE FGD	ERFTD7852B	06BZAHM6385P6Z4		Action -
3	QAASAAAAS	EDSFV8965B	06BZCHM6385P6Z4		Action -
4	SDFDFH GD	EDFHJ8745V	06BZAVM6385P6Z4		Action -
5	FGN	RFTGH8965C	06BZAHM6385P6Z4		Action -
6	NEW GROUPS	ATFUH5741N	06BZAHM6385P6Z4		Action -
7	GROUP_QA_ONE	AVVS4611D	19BBBCC7409R1ZZ		Action -
8	GROUP_QA_TWO	AVVS4612E	09AAACH7409R1ZZ		Action -
9	GROUP_QA_THREE	AVIPS4613F	09AAACH7409R1ZZ		Action -

Figure.10

Step 10: Once click on "VIEW DEALER/BRANCH" button that will redirect on Branch listing page.(It will display particular Dealer Group's Branches only)



The screenshot displays the 'DEALER/BRANCH LIST' page within the 'VEHICLE TAX REGISTRATION SYSTEM'. The page includes a header with the Surat Municipal Corporation logo and the user's name 'Welcome, PRAKASHKUMAR N MODI'. A table lists two branches, each with an 'Action' button. A search bar and a '+ NEW BRANCH' button are also visible.

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	City	Action
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action

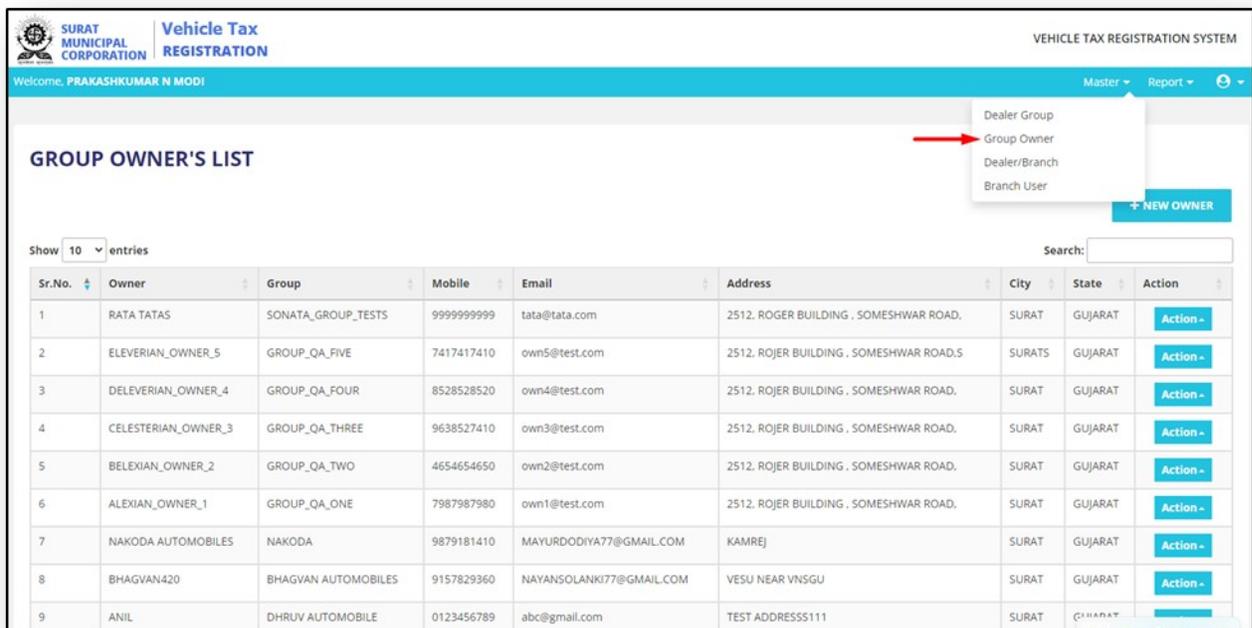
Showing 1 to 2 of 2 entries

Figure.11

Online Vehicle Registration Tax

User Manual for **GROUP OWNER**

Step 1: Click on "GROUP OWNER" sub menu from Master drop-down that will redirect on Group Owner listing page.



Vehicle Tax REGISTRATION VEHICLE TAX REGISTRATION SYSTEM
 Welcome, PRAKASHKUMAR N MODI Master Report

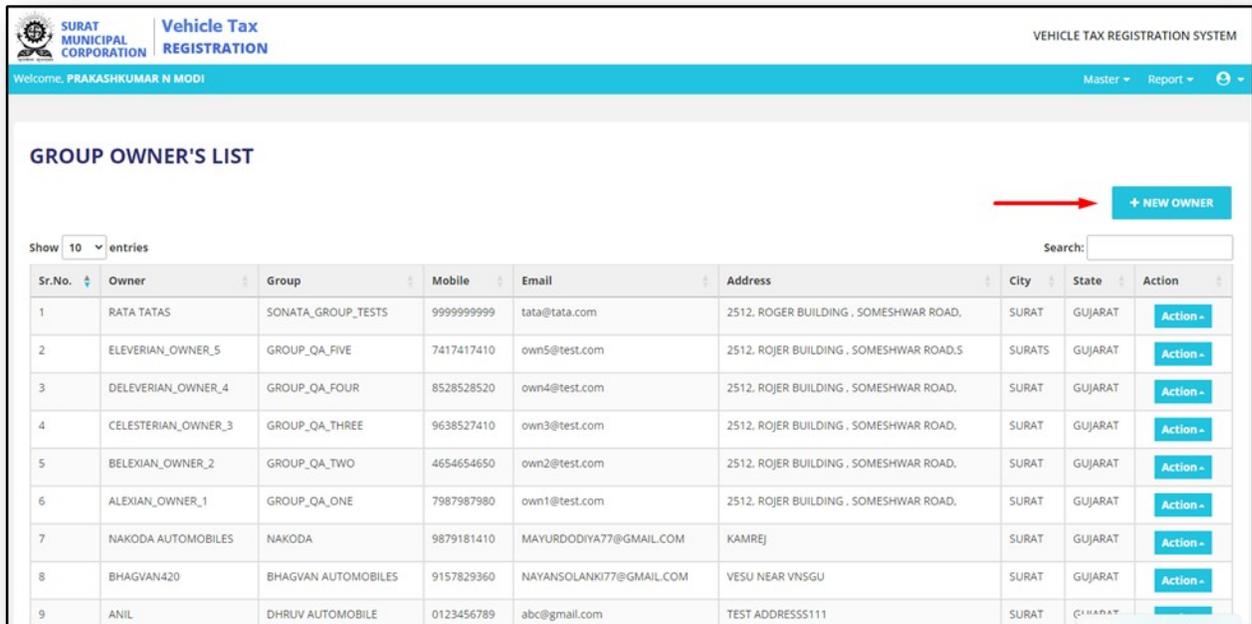
GROUP OWNER'S LIST + NEW OWNER

Show 10 entries Search:

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,S	SURATS	GUJARAT	Action -
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action -
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNSGU	SURAT	GUJARAT	Action -
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS5111	SURAT	GUJARAT	Action -

Figure.12

Step 2: To create new Group Owner clicks on "NEW OWNER" button that will open Group Owner Master Form.

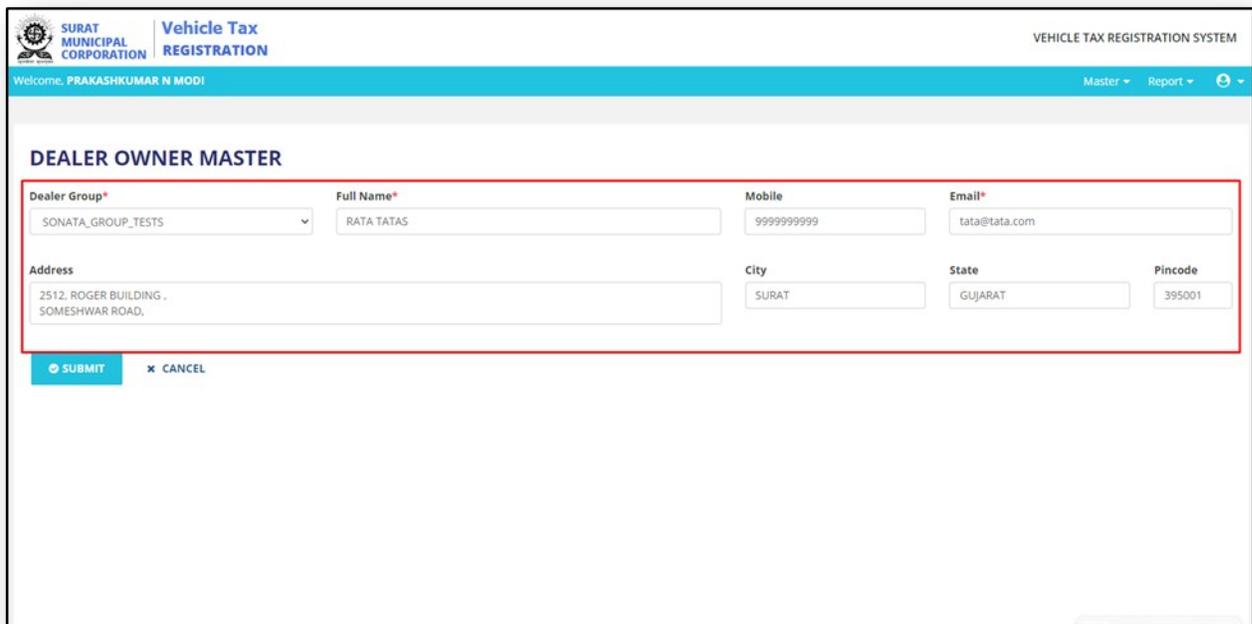


The screenshot displays the 'Vehicle Tax REGISTRATION' system interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI', 'Master', and 'Report' options. The main content area is titled 'GROUP OWNER'S LIST' and features a '+ NEW OWNER' button highlighted with a red arrow. Below the title, there is a search bar and a table listing group owners. The table has columns for Sr.No., Owner, Group, Mobile, Email, Address, City, State, and Action. The table contains 9 entries, each with an 'Action -' button.

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512. ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512. ROJER BUILDING , SOMESHWAR ROAD,S	SURATS	GUJARAT	Action -
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512. ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512. ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512. ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512. ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action -
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNSGU	SURAT	GUJARAT	Action -
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS511	SURAT	GUJARAT	Action -

Figure.13

Step 2: Fill all the required Group Owner form's fields as per requirements and then click on "SUBMIT" button.

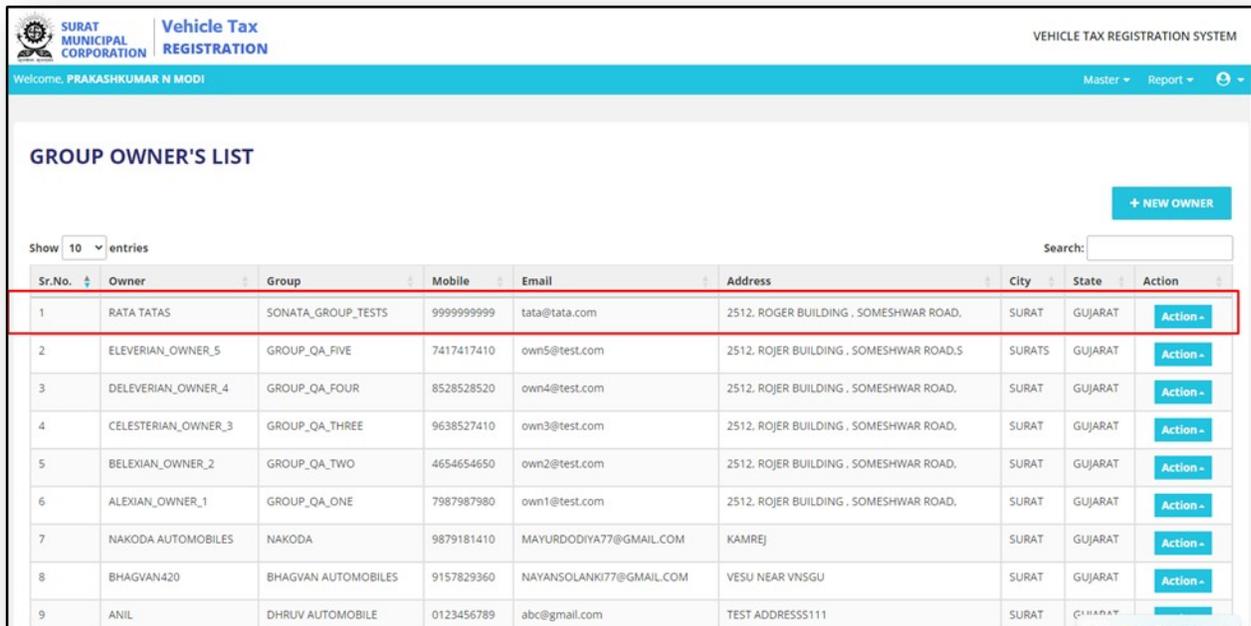


DEALER OWNER MASTER

Dealer Group*	Full Name*	Mobile	Email*	
SONATA_GROUP_TESTS	RATA TATAS	9999999999	tata@tata.com	
Address		City	State	Pincode
2512, ROGER BUILDING , SOMESHWAR ROAD,		SURAT	GUJARAT	395001

Figure.14

Step 3: Once Group Owner form filled and submitted It will redirect on "GROUP OWNER LIST" page below.(Latest created Owner will be on the top of the list page)



Vehicle Tax REGISTRATION

WELCOME, PRAKASHKUMAR N MODI

VEHICLE TAX REGISTRATION SYSTEM

Master Report

GROUP OWNER'S LIST

Show 10 entries

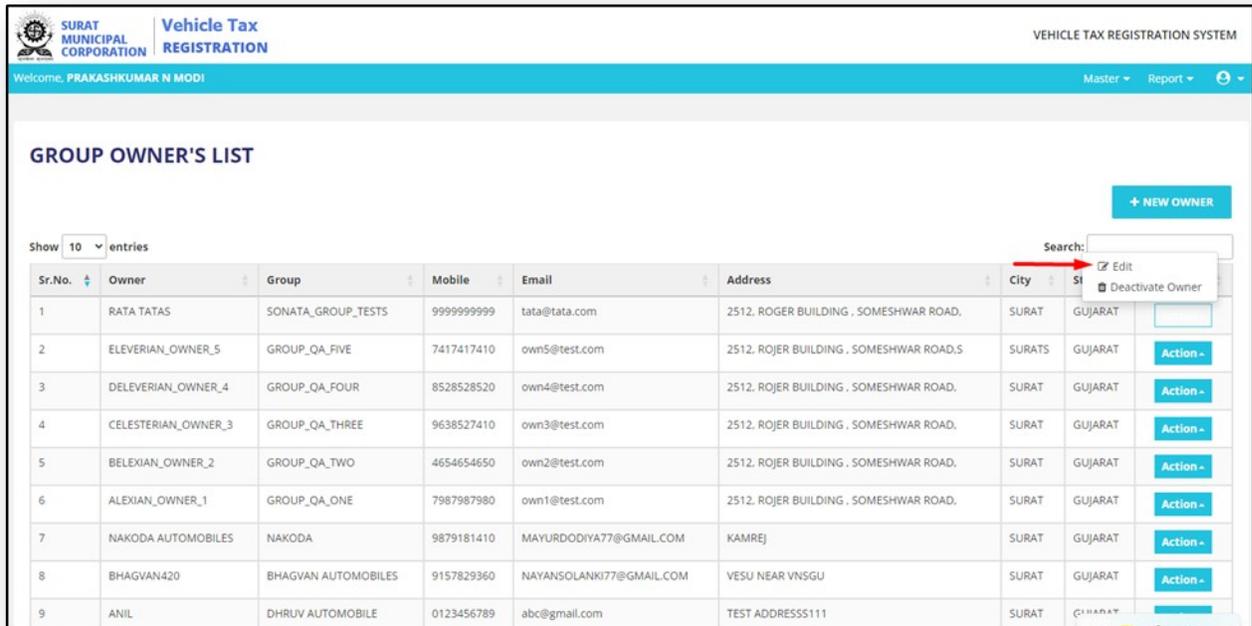
Search:

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,S	SURATS	GUJARAT	Action -
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action -
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNSGU	SURAT	GUJARAT	Action -
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS5111	SURAT	GUJARAT	Action -

+ NEW OWNER

Figure.15

Step 4: To edit the Group Owner click on "EDIT" button inside ACTION.

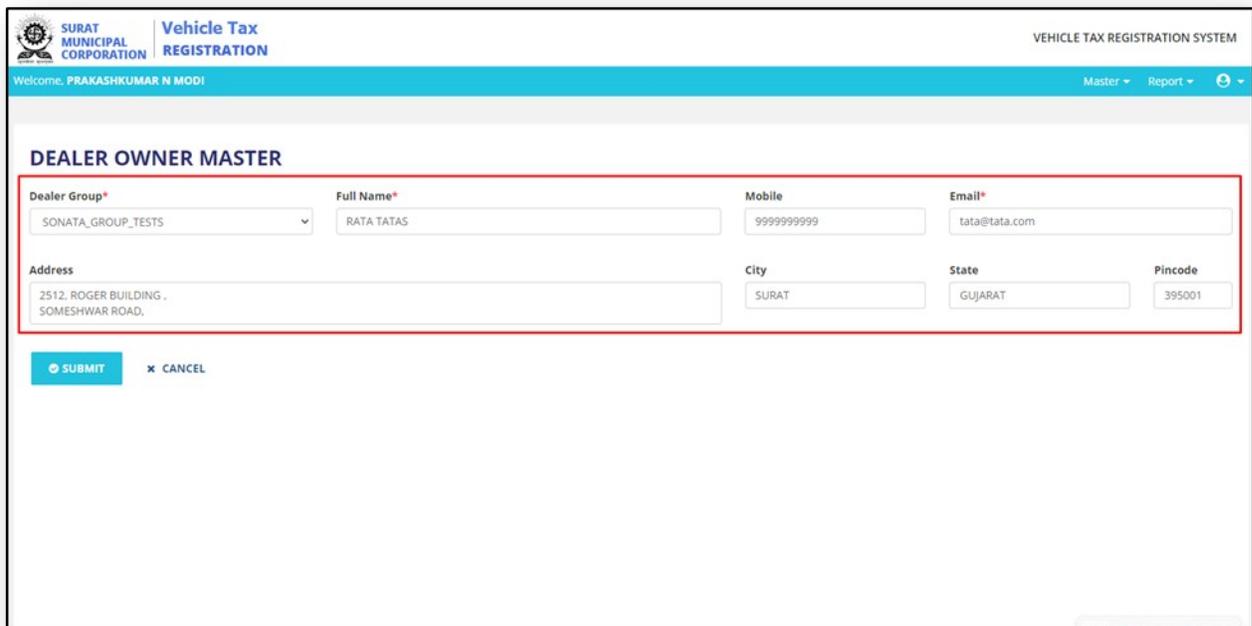


The screenshot displays the 'Vehicle Tax Registration System' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main content area is titled 'GROUP OWNER'S LIST' and features a '+ NEW OWNER' button. A table lists group owners with columns for Sr.No., Owner, Group, Mobile, Email, Address, City, and State. The 'Action' column for each row contains an 'Action -' button. A search bar is located above the table, and a dropdown menu is open over the first row's 'Action -' button, showing 'Edit' and 'Deactivate Owner' options. A red arrow points to the 'Edit' option.

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,S	SURATS	GUJARAT	Action -
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action -
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNSGU	SURAT	GUJARAT	Action -
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS5111	SURAT	GUJARAT	Action -

Figure.16

Step 5: Once click on "EDIT" button that will open Dealer Owner Master form with prefilled data.(Owner detail can be update here)



SURAT MUNICIPAL CORPORATION | **Vehicle Tax REGISTRATION** | VEHICLE TAX REGISTRATION SYSTEM

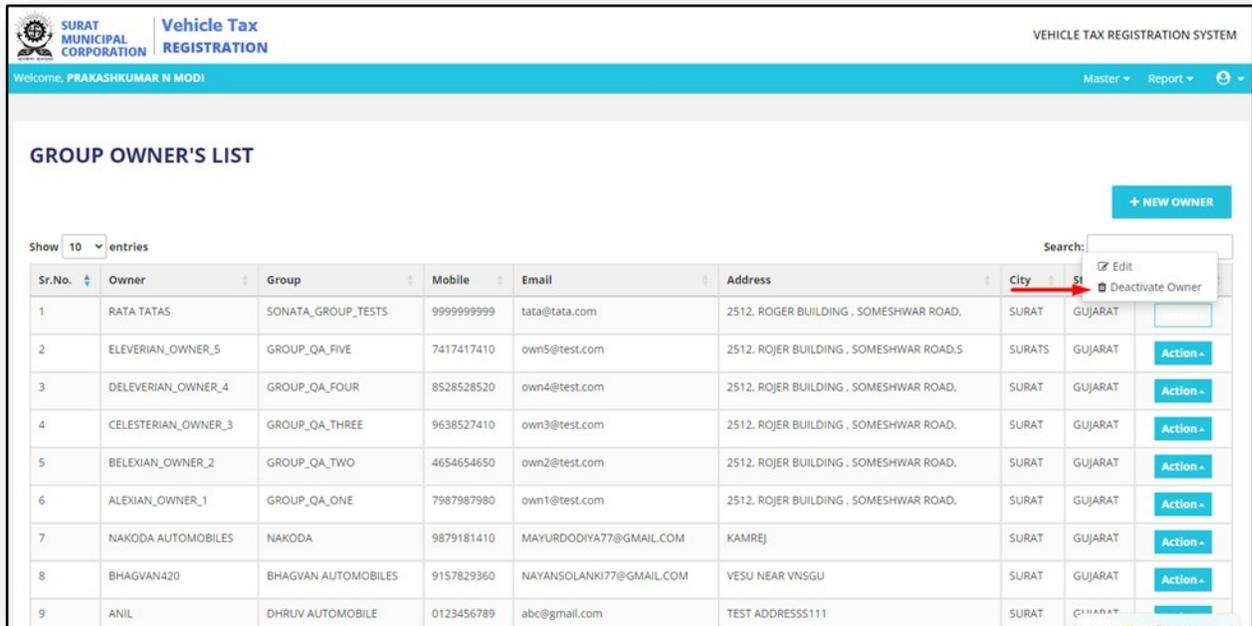
Welcome, PRAKASHKUMAR N MODI | Master | Report

DEALER OWNER MASTER

Dealer Group* SONATA_GROUP_TESTS	Full Name* RATA TATAS	Mobile 9999999999	Email* tata@tata.com	
Address 2512, ROGER BUILDING , SOMESHWAR ROAD,		City SURAT	State GUJARAT	Pincode 395001

Figure.17

Step 6: To Delete the Owner need to click on "DEACTIVATE OWNER" button inside ACTION.



GROUP OWNER'S LIST

Welcome, PRAKASHKUMAR N MODI

Master Report

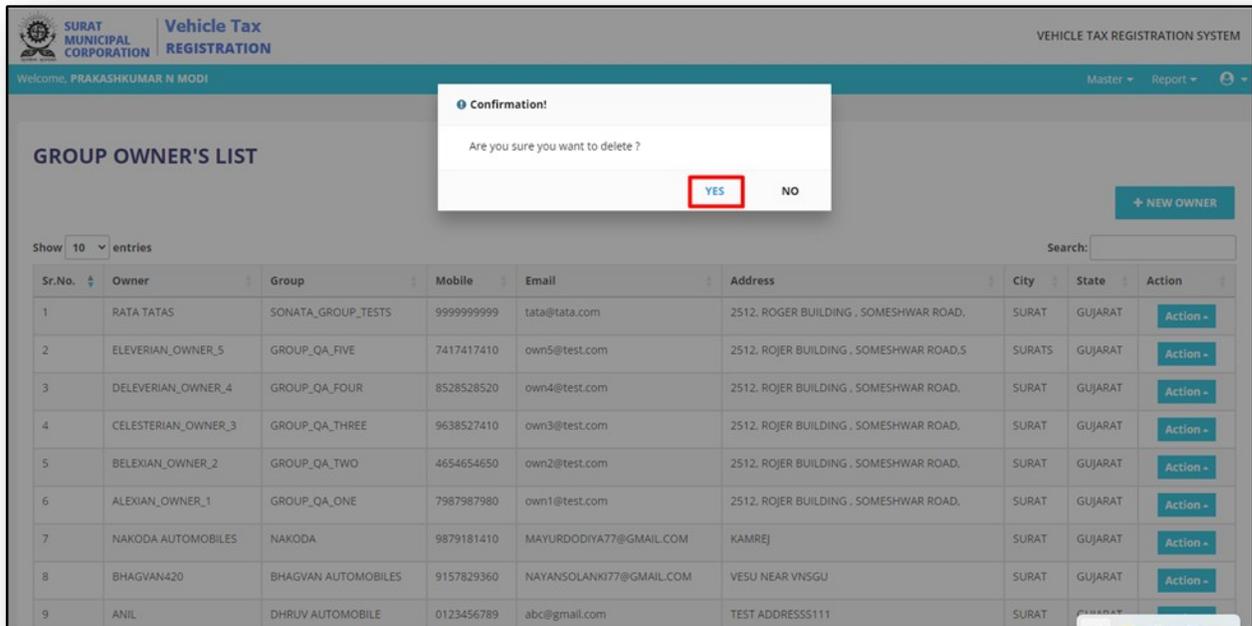
+ NEW OWNER

Show 10 entries

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	<input type="checkbox"/> Edit <input checked="" type="checkbox"/> Deactivate Owner
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,S	SURATS	GUJARAT	Action -
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action -
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNSGU	SURAT	GUJARAT	Action -
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS5111	SURAT	GUJARAT	Action -

Figure.18

Step 7: Once click on "DEACTIVATE OWNER" button that will ask Confirmation alert message (If click on YES It will Delete Particular owner permanently)



The screenshot displays the 'Vehicle Tax REGISTRATION' system interface. A confirmation dialog box is overlaid on the page, asking 'Are you sure you want to delete?'. The 'YES' button is highlighted with a red box. Below the dialog, a table titled 'GROUP OWNER'S LIST' is visible, containing 9 entries with columns for Sr.No., Owner, Group, Mobile, Email, Address, City, State, and Action.

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,5	SURATS	GUJARAT	Action
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNNGU	SURAT	GUJARAT	Action
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS5111	SURAT	GUJARAT	Action

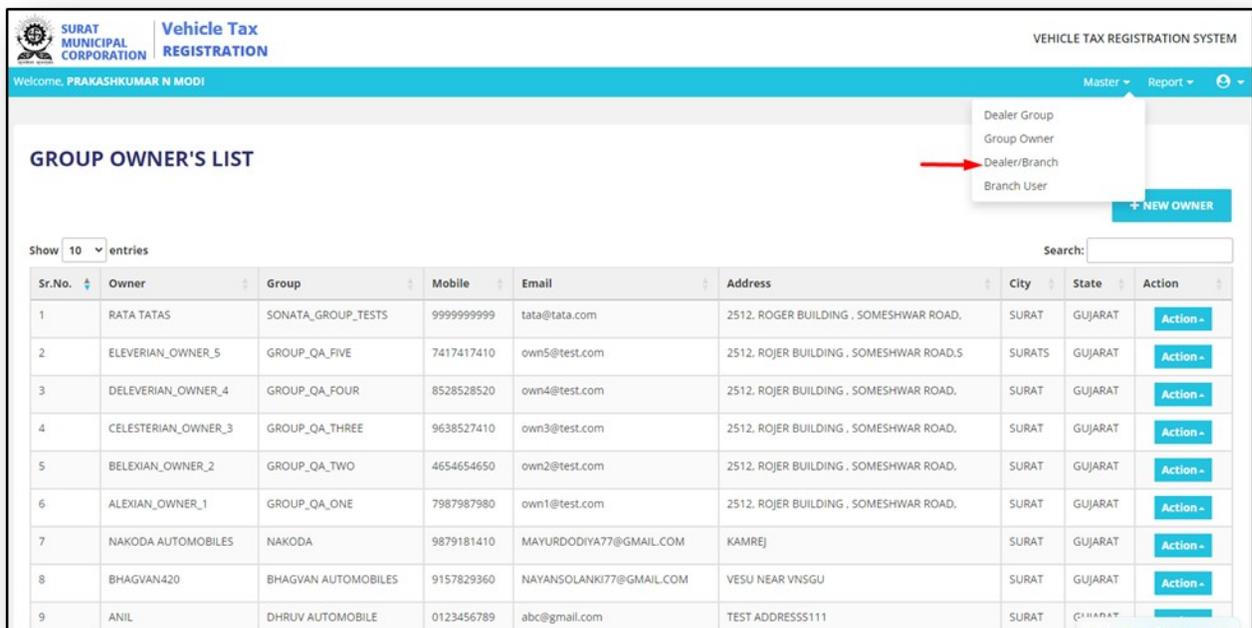
Figure.19

Online Vehicle Registration Tax

User Manual for **DEALER/BRANCH**

Online Vehicle Registration Tax

Step 1: Click on "DEALER/BRANCH" sub menu from Master drop-down that will redirect on Branch listing page.

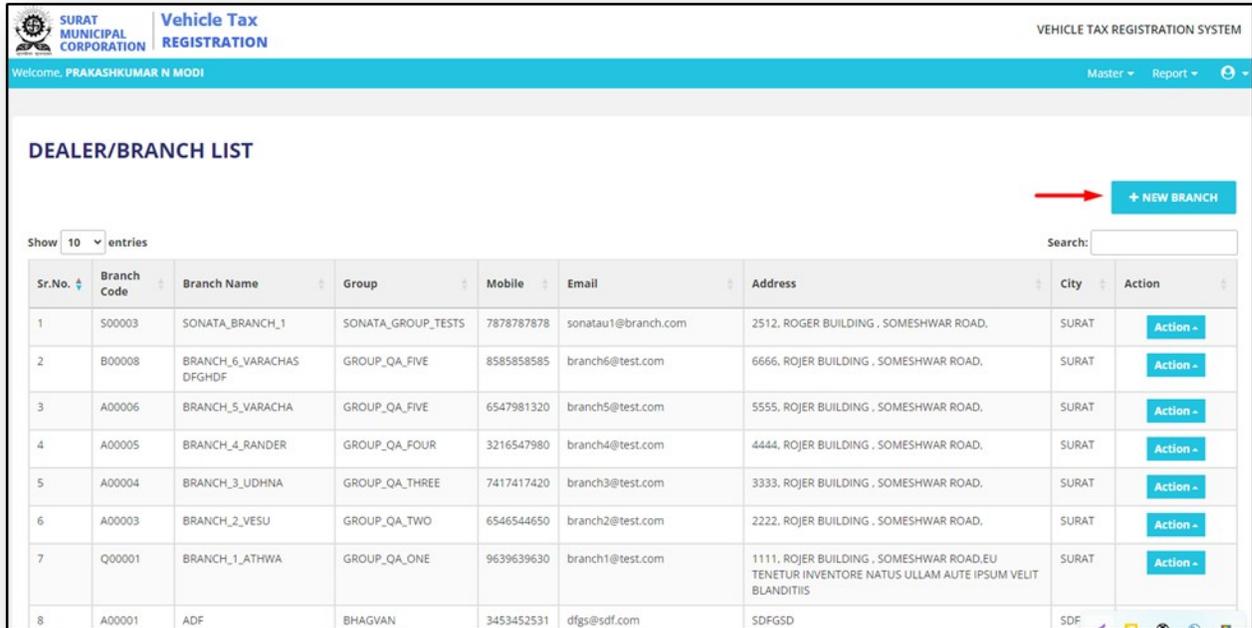


The screenshot shows the 'Vehicle Tax REGISTRATION' system interface. At the top, it says 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. A dropdown menu is open under 'Master', with options: 'Dealer Group', 'Group Owner', 'Dealer/Branch', and 'Branch User'. A red arrow points to 'Dealer/Branch'. Below the menu is a '+ NEW OWNER' button. The main content is titled 'GROUP OWNER'S LIST' and includes a table with columns: Sr.No., Owner, Group, Mobile, Email, Address, City, State, and Action. There are 9 entries in the table.

Sr.No.	Owner	Group	Mobile	Email	Address	City	State	Action
1	RATA TATAS	SONATA_GROUP_TESTS	9999999999	tata@tata.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
2	ELEVERIAN_OWNER_5	GROUP_QA_FIVE	7417417410	own5@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,S	SURATS	GUJARAT	Action -
3	DELEVERIAN_OWNER_4	GROUP_QA_FOUR	8528528520	own4@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
4	CELESTERIAN_OWNER_3	GROUP_QA_THREE	9638527410	own3@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
5	BELEXIAN_OWNER_2	GROUP_QA_TWO	4654654650	own2@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
6	ALEXIAN_OWNER_1	GROUP_QA_ONE	7987987980	own1@test.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	GUJARAT	Action -
7	NAKODA AUTOMOBILES	NAKODA	9879181410	MAYURDODIYA77@GMAIL.COM	KAMREJ	SURAT	GUJARAT	Action -
8	BHAGVAN420	BHAGVAN AUTOMOBILES	9157829360	NAYANSOLANKI77@GMAIL.COM	VESU NEAR VNSGU	SURAT	GUJARAT	Action -
9	ANIL	DHRUV AUTOMOBILE	0123456789	abc@gmail.com	TEST ADDRESS5111	SURAT	GUJARAT	Action -

Figure.20

Step 2: To create new Dealer/Branch click on "NEW BRANCH" button.

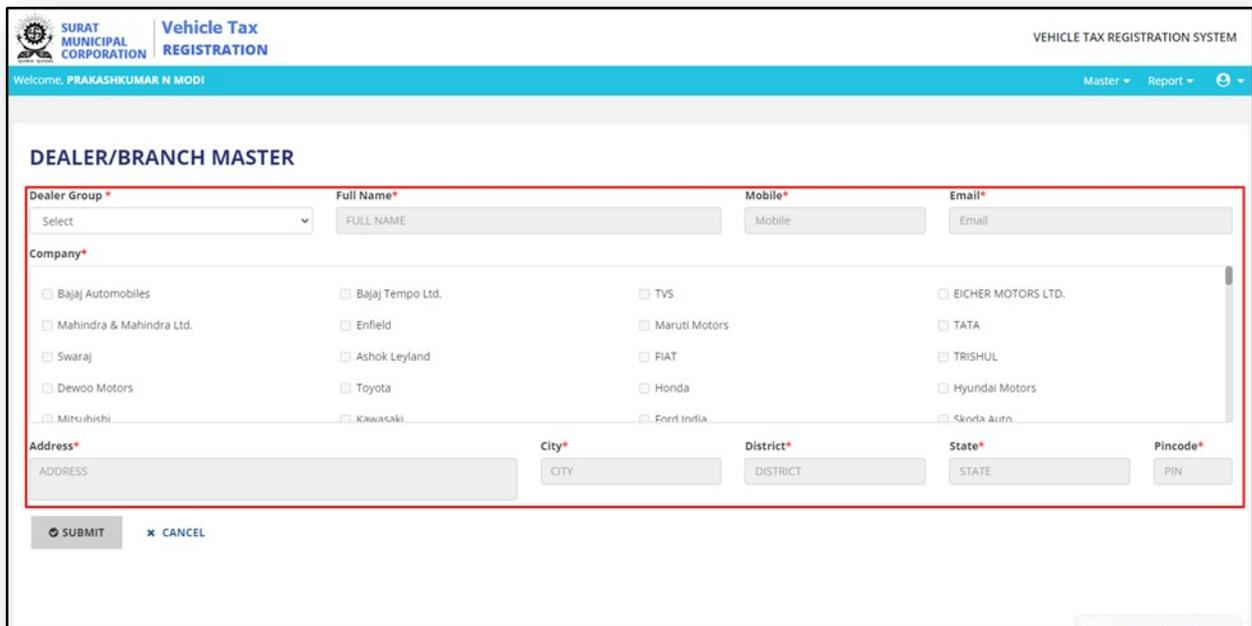


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the user 'Welcome, PRAKASHKUMAR N MODI' and navigation options 'Master' and 'Report'. The main heading is 'DEALER/BRANCH LIST'. Below this, there is a search bar and a '+ NEW BRANCH' button, which is highlighted with a red arrow. A table lists existing branches with columns for Sr.No., Branch Code, Branch Name, Group, Mobile, Email, Address, City, and Action.

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	City	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROGER BUILDING , SOMESHWAR ROAD,	SURAT	Action
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELUT BLANDITIIS	SURAT	Action
8	A00001	ADF	BHAGVAN	3453452531	dfgs@sdf.com	SDFGSD	SDF	

Figure.21

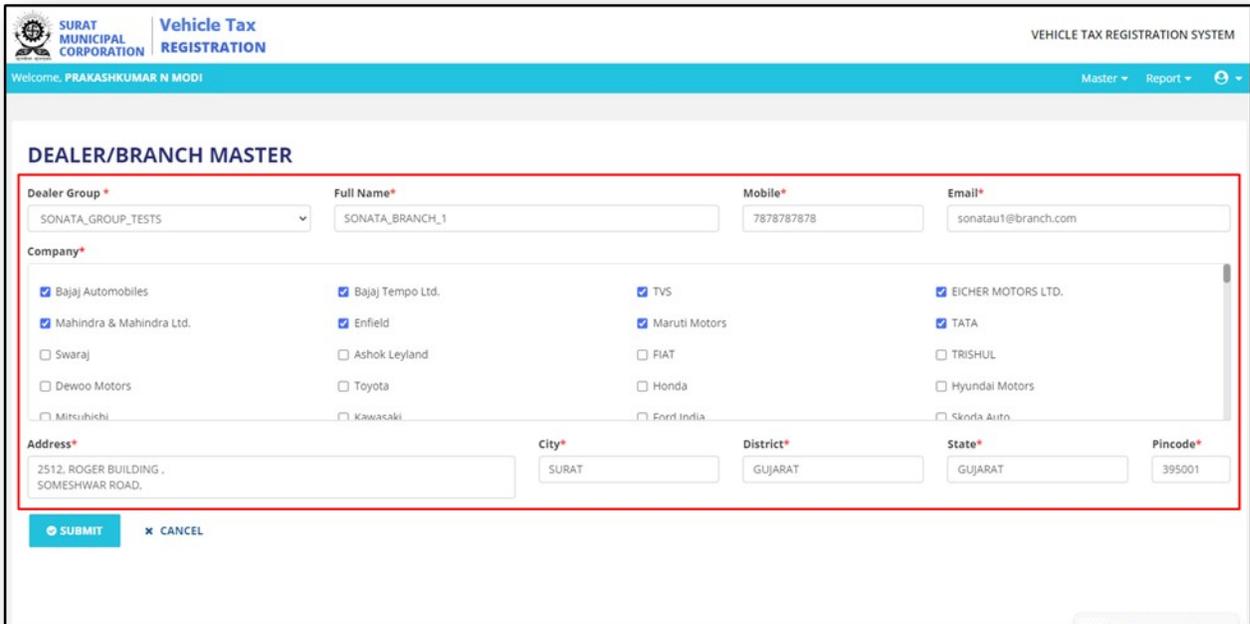
**Step 2: Once click on "NEW BRANCH" button that will open Dealer/Branch Master Form.
(When group selected after that other fields will be enabled only)**



The screenshot shows the 'DEALER/BRANCH MASTER' form within the 'VEHICLE TAX REGISTRATION SYSTEM'. The form is titled 'DEALER/BRANCH MASTER' and is enclosed in a red border. At the top left, it displays the 'SURAT MUNICIPAL CORPORATION' logo and 'Vehicle Tax REGISTRATION' text. The user is logged in as 'PRAKASHKUMAR N MODI'. The form contains several fields: 'Dealer Group*' (a dropdown menu with 'Select' as the current value), 'Full Name*' (a text input field with 'FULL NAME' as a placeholder), 'Mobile*' (a text input field with 'Mobile' as a placeholder), and 'Email*' (a text input field with 'Email' as a placeholder). Below these is a 'Company*' section with a grid of checkboxes for various car brands: Bajaj Automobiles, Bajaj Tempo Ltd., TVS, EICHER MOTORS LTD., Mahindra & Mahindra Ltd., Enfield, Maruti Motors, TATA, Swaraj, Ashok Leyland, FIAT, TRISHUL, Dewoo Motors, Toyota, Honda, Hyundai Motors, Mitsubishi, Kawasaki, and Ford India, and Skoda Auto. At the bottom, there are fields for 'Address*' (text input with 'ADDRESS' placeholder), 'City*' (text input with 'CITY' placeholder), 'District*' (text input with 'DISTRICT' placeholder), 'State*' (text input with 'STATE' placeholder), and 'Pincode*' (text input with 'PIN' placeholder). At the very bottom, there are 'SUBMIT' and 'CANCEL' buttons.

Figure.22

Step 3: Fill all the required Dealer/Branch form's fields as per requirements and then click on "SUBMIT" button.



DEALER/BRANCH MASTER

Dealer Group *
SONATA_GROUP_TESTS

Full Name*
SONATA_BRANCH_1

Mobile*
7878787878

Email*
sonatau1@branch.com

Company*

<input checked="" type="checkbox"/> Bajaj Automobiles	<input checked="" type="checkbox"/> Bajaj Tempo Ltd.	<input checked="" type="checkbox"/> TVS	<input checked="" type="checkbox"/> EICHER MOTORS LTD.
<input checked="" type="checkbox"/> Mahindra & Mahindra Ltd.	<input checked="" type="checkbox"/> Enfield	<input checked="" type="checkbox"/> Maruti Motors	<input checked="" type="checkbox"/> TATA
<input type="checkbox"/> Swaraj	<input type="checkbox"/> Ashok Leyland	<input type="checkbox"/> FIAT	<input type="checkbox"/> TRISHUL
<input type="checkbox"/> Dewoo Motors	<input type="checkbox"/> Toyota	<input type="checkbox"/> Honda	<input type="checkbox"/> Hyundai Motors
<input type="checkbox"/> Mitsubishi	<input type="checkbox"/> Kawasaki	<input type="checkbox"/> Ford India	<input type="checkbox"/> Skoda Auto

Address*
2512, ROGER BUILDING ,
SOMESHWAR ROAD,

City*
SURAT

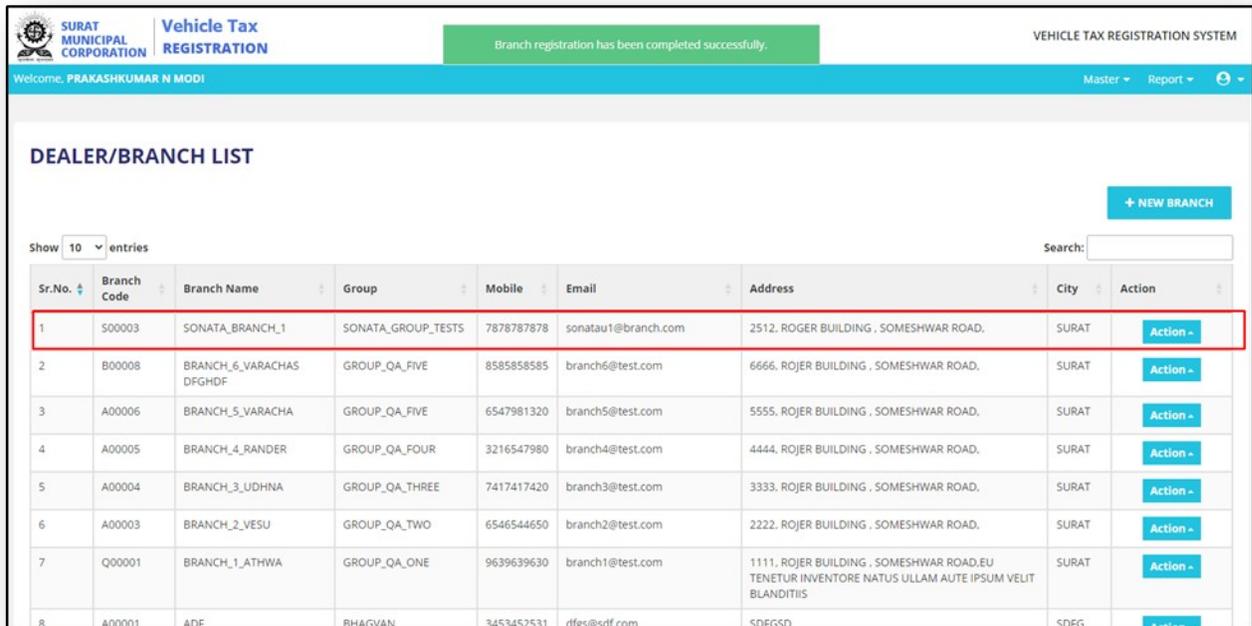
District*
GUJARAT

State*
GUJARAT

Pincode*
395001

Figure.23

Step 4: Once Dealer/Branch form filled and submitted it will redirect on "DEALER/BRANCH LIST" page below.(Latest created Branch will be on the top of the list)



SURAT MUNICIPAL CORPORATION **Vehicle Tax REGISTRATION** VEHICLE TAX REGISTRATION SYSTEM
 Welcome, PRAKASHKUMAR N MODI Master Report
 Branch registration has been completed successfully.

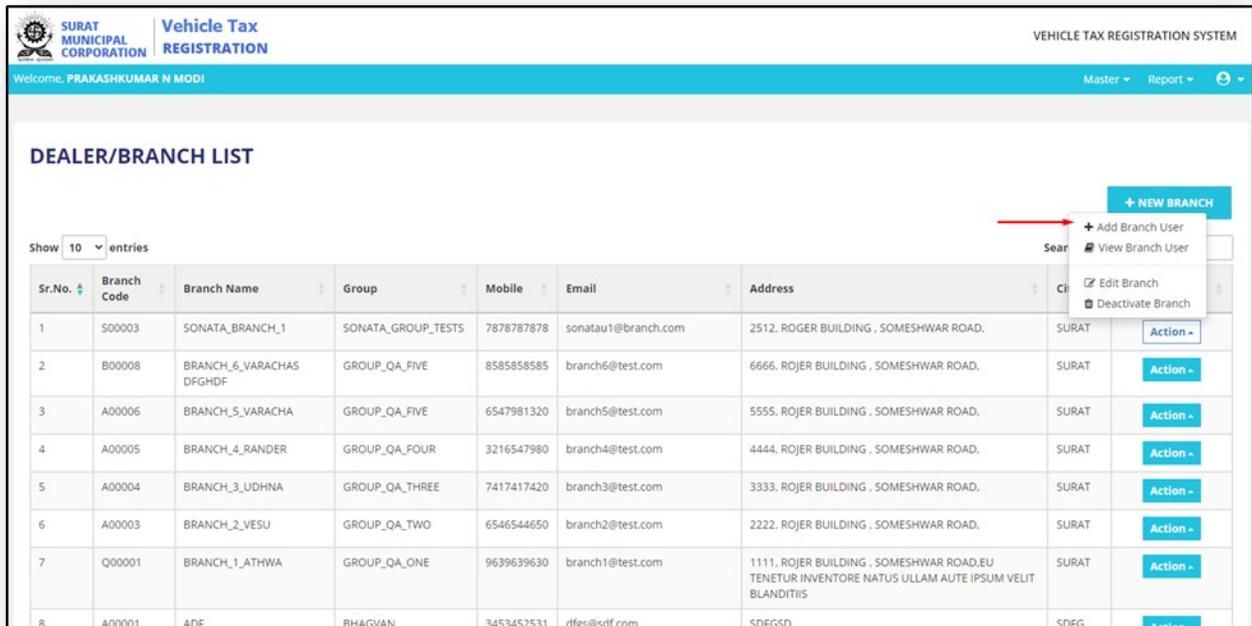
DEALER/BRANCH LIST

Show 10 entries Search: [+ NEW BRANCH](#)

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	City	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELIT BLANDITIS	SURAT	Action
8	A00001	ADF	BHAGVAN	3453452531	dfes@sdf.com	SDFGSD	SDFG	Action

Figure.24

Step 5: To Add users for specific Branch need to click on "ADD BRANCH USER" button inside ACTION.(It will redirect on Dealer/Branch User Master form there we can add user)

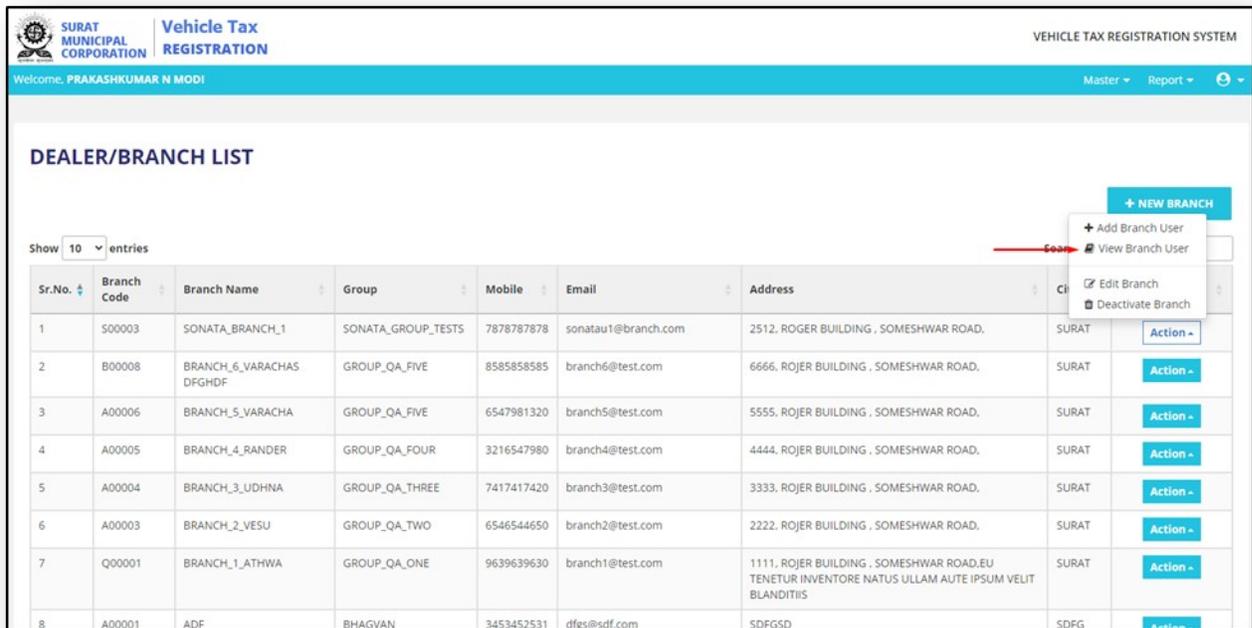


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI', 'Master', and 'Report' options. The main content area is titled 'DEALER/BRANCH LIST' and features a table with columns for Sr.No., Branch Code, Branch Name, Group, Mobile, Email, Address, and City. A dropdown menu is open over the 'ACTION' column of the first row, with a red arrow pointing to the '+ Add Branch User' option. Other options in the menu include '+ NEW BRANCH', 'View Branch User', 'Edit Branch', and 'Deactivate Branch'.

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	City	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELIT BLANDITIS	SURAT	Action
8	A00001	ADF	BHAGVAN	3453452531	dfes@sdf.com	SDFGSD	SDFG	Action

Figure.25

Step 6: To View user of specific Branch need to click on "VIEW BRANCH USER" button inside ACTION.

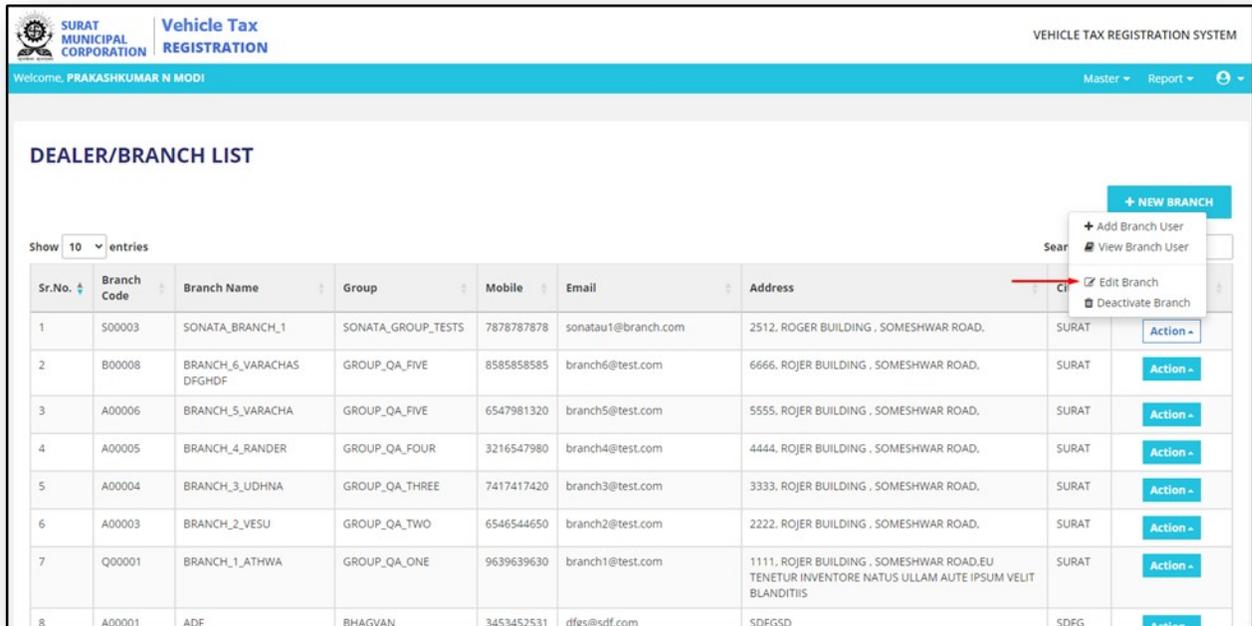


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the user 'Welcome, PRAKASHKUMAR N MODI' and navigation options 'Master' and 'Report'. The main section is titled 'DEALER/BRANCH LIST' and includes a 'Show 10 entries' filter. Below this is a table with columns: Sr.No., Branch Code, Branch Name, Group, Mobile, Email, Address, City, and Action. A dropdown menu is open over the first row, showing options: '+ NEW BRANCH', '+ Add Branch User', 'View Branch User' (highlighted with a red arrow), 'Edit Branch', and 'Deactivate Branch'.

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	City	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELIT BLANDITIIS	SURAT	Action
8	A00001	ADF	BHAGVAN	3453452531	dfgs@sdf.com	SDFGSD	SDFG	Action

Figure.26

Step 7: To Edit the specific Branch need to click on "EDIT BRANCH" button inside ACTION.



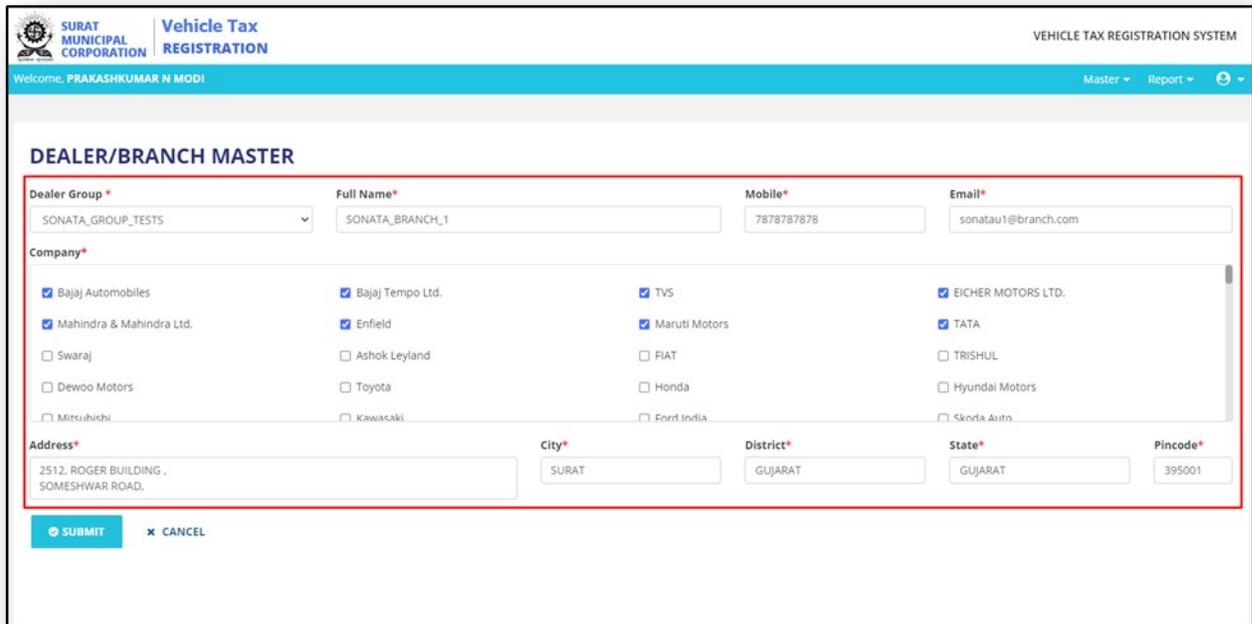
The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main content area is titled 'DEALER/BRANCH LIST' and features a table with columns for Sr.No., Branch Code, Branch Name, Group, Mobile, Email, Address, and Action. A search bar is located above the table. A dropdown menu is open over the 'Action' column of the first row, showing options: '+ NEW BRANCH', '+ Add Branch User', 'View Branch User', 'Edit Branch', and 'Deactivate Branch'. A red arrow points to the 'Edit Branch' option.

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	Action <ul style="list-style-type: none"> + NEW BRANCH + Add Branch User View Branch User Edit Branch Deactivate Branch
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	Action
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	Action
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	Action
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	Action
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELIT BLANDITIIS	Action
8	A00001	ADF	BHAGVAN	3453452531	dfgs@sdf.com	SDFGSD	Action

Figure.27

Online Vehicle Registration Tax

Step 8: Once click on "EDIT" button of specific branch that will open Dealer/Branch Master form with prefilled data.(Specific Branch detail can be update here)



SURAT MUNICIPAL CORPORATION | **Vehicle Tax REGISTRATION** | VEHICLE TAX REGISTRATION SYSTEM
 Welcome, PRAKASHKUMAR N MODI | Master | Report

DEALER/BRANCH MASTER

Dealer Group* SONATA_GROUP_TESTS | **Full Name*** SONATA_BRANCH_1 | **Mobile*** 7878787878 | **Email*** sonatau1@branch.com

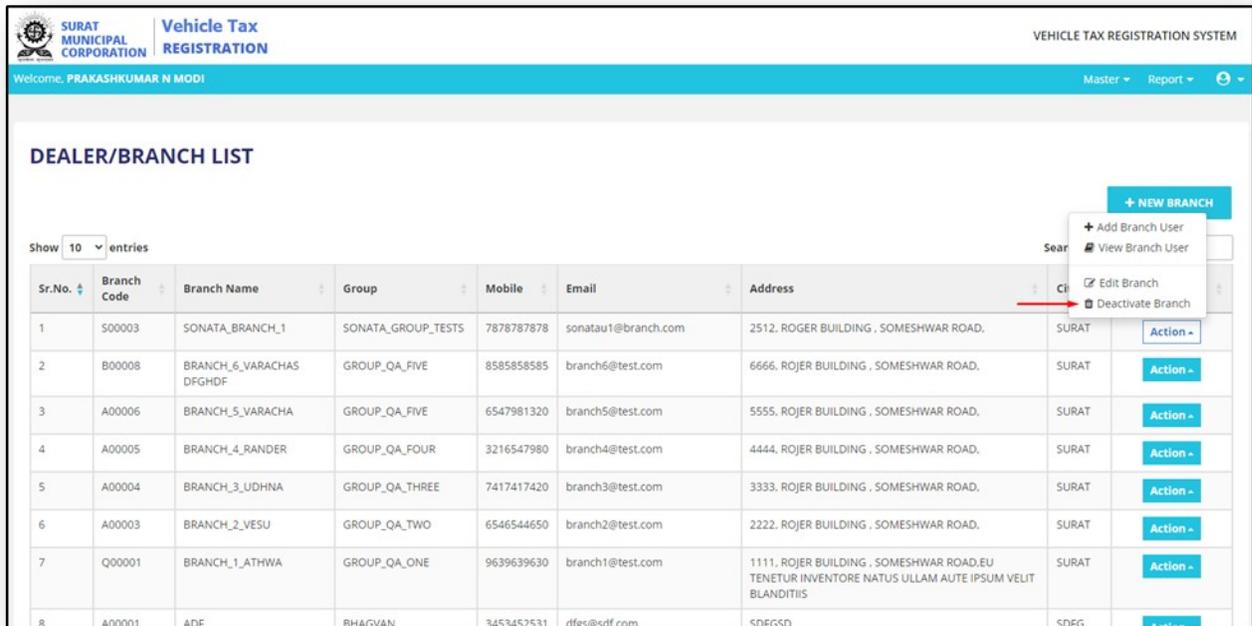
Company*

<input checked="" type="checkbox"/> Bajaj Automobiles	<input checked="" type="checkbox"/> Bajaj Tempo Ltd.	<input checked="" type="checkbox"/> TVS	<input checked="" type="checkbox"/> EICHER MOTORS LTD.
<input checked="" type="checkbox"/> Mahindra & Mahindra Ltd.	<input checked="" type="checkbox"/> Enfield	<input checked="" type="checkbox"/> Maruti Motors	<input checked="" type="checkbox"/> TATA
<input type="checkbox"/> Swaraj	<input type="checkbox"/> Ashok Leyland	<input type="checkbox"/> FIAT	<input type="checkbox"/> TRISHUL
<input type="checkbox"/> Dewoo Motors	<input type="checkbox"/> Toyota	<input type="checkbox"/> Honda	<input type="checkbox"/> Hyundai Motors
<input type="checkbox"/> Mitsubishi	<input type="checkbox"/> Kawasaki	<input type="checkbox"/> Ford India	<input type="checkbox"/> Skoda Auto

Address* 2512, ROGER BUILDING, SOMESHWAR ROAD, | **City*** SURAT | **District*** GUJARAT | **State*** GUJARAT | **Pincode*** 395001

Figure.28

Step 9: To Delete the specific Branch need to click on "DEACTIVATE BRANCH" button inside ACTION.

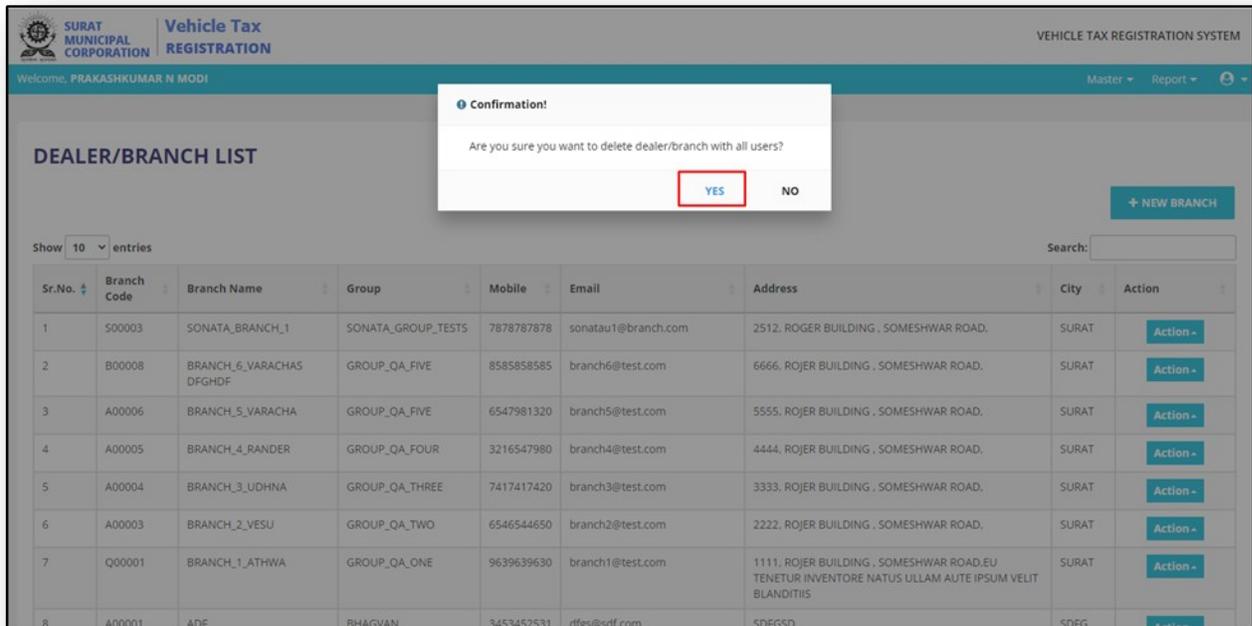


The screenshot shows the 'VEHICLE TAX REGISTRATION SYSTEM' interface. The main heading is 'DEALER/BRANCH LIST'. Below the heading, there is a search bar and a '+ NEW BRANCH' button. A table lists various branches with columns for Sr.No., Branch Code, Branch Name, Group, Mobile, Email, and Address. An 'Action' dropdown menu is open for the first row, showing options: '+ Add Branch User', 'View Branch User', 'Edit Branch', and 'Deactivate Branch'. A red arrow points to the 'Deactivate Branch' option.

Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	Action <ul style="list-style-type: none"> + Add Branch User View Branch User Edit Branch Deactivate Branch
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	Action
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	Action
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	Action
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	Action
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	Action
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELIT BLANDITIS	Action
8	A00001	ADF	BHAGVAN	3453452531	dfes@sdf.com	SDFGSD	Action

Figure.29

Step 10: Once click on "DEACTIVATE BRANCH" button that will ask Confirmation alert message box.(If click on YES then It will Delete Particular Branch and its Users permanently)



The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. A confirmation dialog box is centered on the screen, asking 'Are you sure you want to delete dealer/branch with all users?'. The 'YES' button is highlighted with a red box. Below the dialog is a table titled 'DEALER/BRANCH LIST' with 8 entries. Each entry includes a Sr.No., Branch Code, Branch Name, Group, Mobile, Email, Address, and City, along with an 'Action' button.

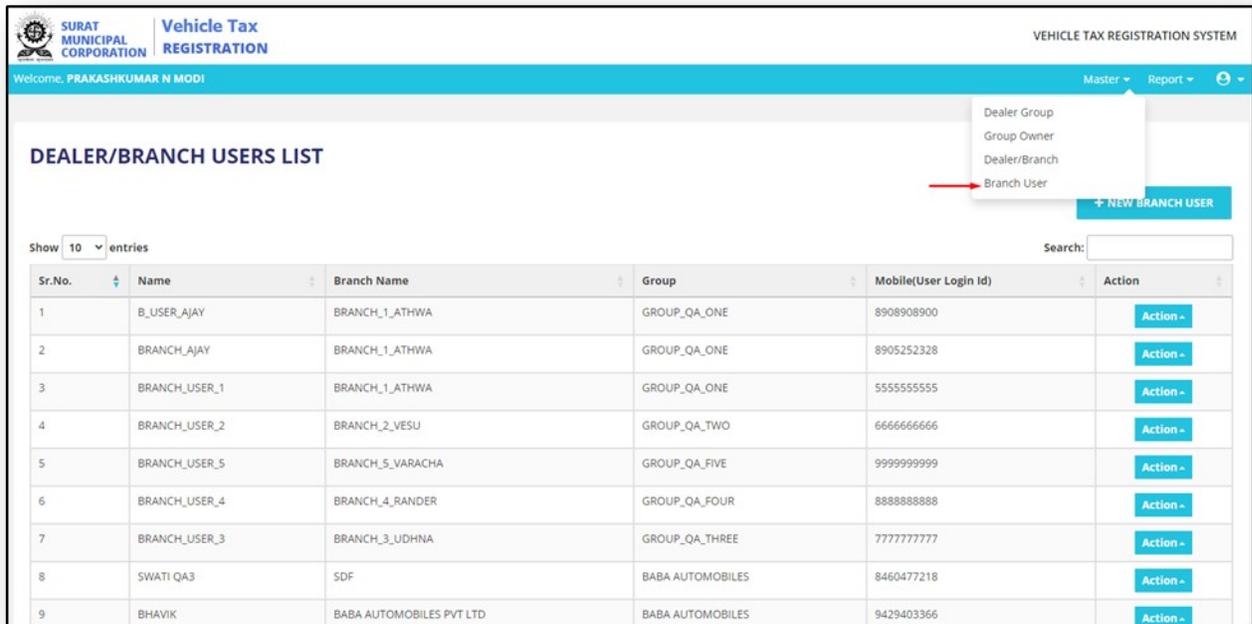
Sr.No.	Branch Code	Branch Name	Group	Mobile	Email	Address	City	Action
1	S00003	SONATA_BRANCH_1	SONATA_GROUP_TESTS	7878787878	sonatau1@branch.com	2512, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action -
2	B00008	BRANCH_6_VARACHAS DFGHDF	GROUP_QA_FIVE	8585858585	branch6@test.com	6666, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action -
3	A00006	BRANCH_5_VARACHA	GROUP_QA_FIVE	6547981320	branch5@test.com	5555, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action -
4	A00005	BRANCH_4_RANDER	GROUP_QA_FOUR	3216547980	branch4@test.com	4444, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action -
5	A00004	BRANCH_3_UDHNA	GROUP_QA_THREE	7417417420	branch3@test.com	3333, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action -
6	A00003	BRANCH_2_VESU	GROUP_QA_TWO	6546544650	branch2@test.com	2222, ROJER BUILDING , SOMESHWAR ROAD,	SURAT	Action -
7	Q00001	BRANCH_1_ATHWA	GROUP_QA_ONE	9639639630	branch1@test.com	1111, ROJER BUILDING , SOMESHWAR ROAD,EU TENETUR INVENTORE NATUS ULLAM AUTE IPSUM VELIT BLANDITIIS	SURAT	Action -
8	A00001	ADF	BHAGVAN	3453452531	dfes@sdf.com	SDFGSD	SDFG	Action -

Figure.30

User Manual for **BRANCH USER**

Online Vehicle Registration Tax

Step 1: Click on "BRANCH USER" sub menu from Master drop-down that will redirect on User listing page.



SURAT MUNICIPAL CORPORATION | Vehicle Tax REGISTRATION | VEHICLE TAX REGISTRATION SYSTEM
 Welcome, PRAKASHKUMAR N MODI | Master | Report

DEALER/BRANCH USERS LIST

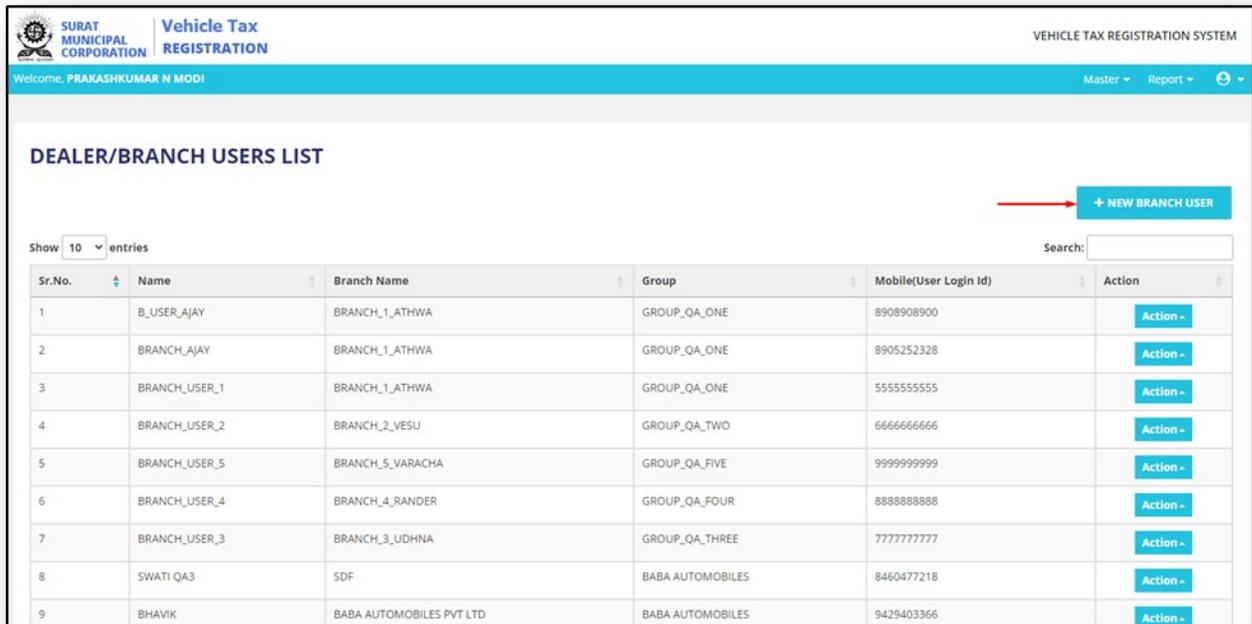
Show 10 entries | Search:

Sr.No.	Name	Branch Name	Group	Mobile(User Login Id)	Action
1	B_USER_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8908908900	Action -
2	BRANCH_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8905252328	Action -
3	BRANCH_USER_1	BRANCH_1_ATHWA	GROUP_QA_ONE	5555555555	Action -
4	BRANCH_USER_2	BRANCH_2_VESU	GROUP_QA_TWO	6666666666	Action -
5	BRANCH_USER_5	BRANCH_5_VARACHA	GROUP_QA_FIVE	9999999999	Action -
6	BRANCH_USER_4	BRANCH_4_RANDER	GROUP_QA_FOUR	8888888888	Action -
7	BRANCH_USER_3	BRANCH_3_UDHNA	GROUP_QA_THREE	7777777777	Action -
8	SWATI QA3	SDF	BABA AUTOMOBILES	8460477218	Action -
9	BHAVIK	BABA AUTOMOBILES PVT LTD	BABA AUTOMOBILES	9429403366	Action -

Figure.31

Online Vehicle Registration Tax

Step 2: To create new Branch User click on "NEW BRANCH USER" button that will redirect on Dealer/Branch User Master Form.

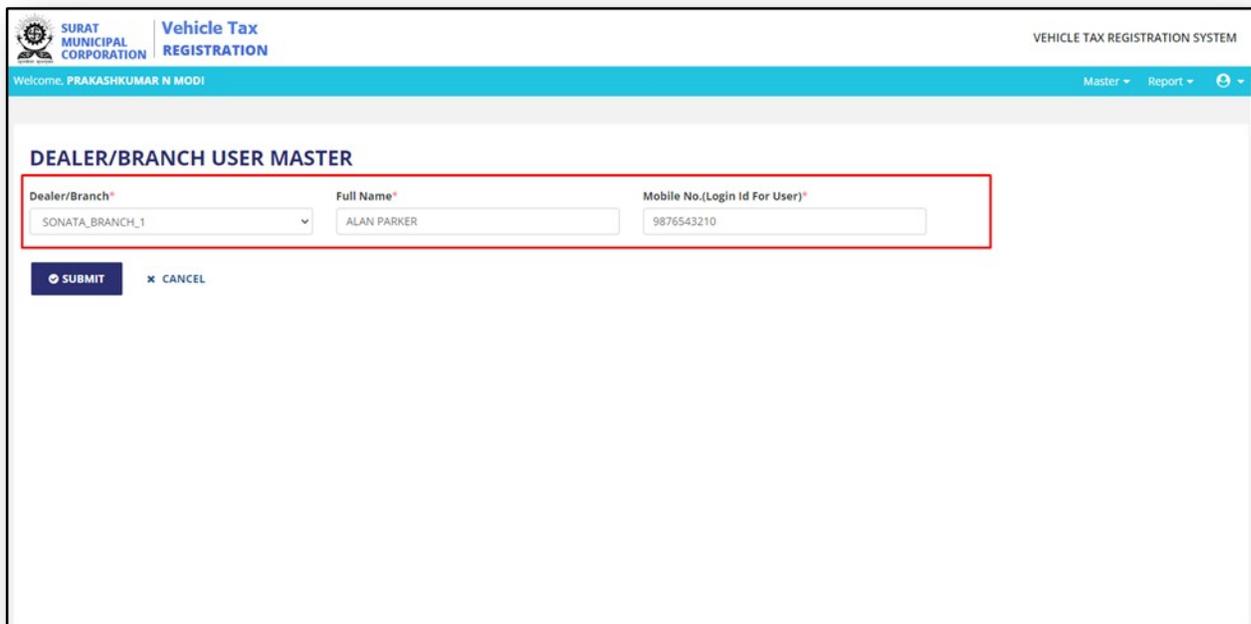


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI', 'Master', 'Report', and a user profile icon. The main content area is titled 'DEALER/BRANCH USERS LIST'. On the right side of this area, there is a blue button labeled '+ NEW BRANCH USER' with a red arrow pointing to it. Below the button, there is a search input field. On the left, there is a 'Show 10 entries' dropdown. The main part of the interface is a table with the following columns: Sr.No., Name, Branch Name, Group, Mobile(User Login Id), and Action. The table contains 9 rows of data, each with an 'Action -' button in the final column.

Sr.No.	Name	Branch Name	Group	Mobile(User Login Id)	Action
1	B_USER_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8908908900	Action -
2	BRANCH_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8905252328	Action -
3	BRANCH_USER_1	BRANCH_1_ATHWA	GROUP_QA_ONE	5555555555	Action -
4	BRANCH_USER_2	BRANCH_2_VESU	GROUP_QA_TWO	6666666666	Action -
5	BRANCH_USER_5	BRANCH_5_VARACHA	GROUP_QA_FIVE	9999999999	Action -
6	BRANCH_USER_4	BRANCH_4_RANDER	GROUP_QA_FOUR	8888888888	Action -
7	BRANCH_USER_3	BRANCH_3_UDHNA	GROUP_QA_THREE	7777777777	Action -
8	SWATI QA3	SDF	BABA AUTOMOBILES	8460477218	Action -
9	BHAVIK	BABA AUTOMOBILES PVT LTD	BABA AUTOMOBILES	9429403366	Action -

Figure.32

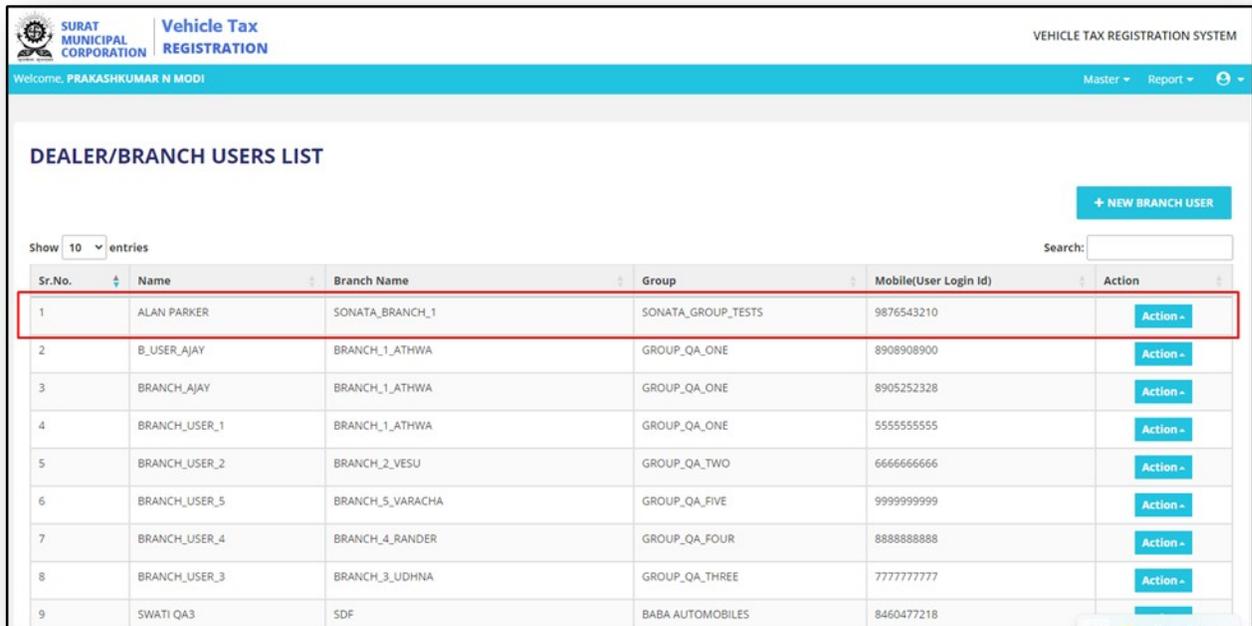
Step 3: Fill all the required form's fields as per requirements and then click on "SUBMIT" button. (It will create User & User receives SMS of Login, Password Credentials)



The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top left, the Surat Municipal Corporation logo and name are visible. The page title is 'Vehicle Tax REGISTRATION'. A navigation bar includes 'Welcome, PRAKASHKUMAR N MODI', 'Master', and 'Report' menus. The main content area is titled 'DEALER/BRANCH USER MASTER' and contains a form with three input fields: 'Dealer/Branch*' (a dropdown menu showing 'SONATA_BRANCH_1'), 'Full Name*' (a text box containing 'ALAN PARKER'), and 'Mobile No.(Login Id For User)*' (a text box containing '9876543210'). Below the form are 'SUBMIT' and 'CANCEL' buttons.

Figure.33

Step 4: Once form filled and submitted, It will redirect on "DEALER/BRANCH USER LIST" page below.(Latest created User will be on the top of the list page and user received SMS)



SURAT MUNICIPAL CORPORATION | Vehicle Tax REGISTRATION | VEHICLE TAX REGISTRATION SYSTEM
 Welcome, PRAKASHKUMAR N MODI | Master | Report

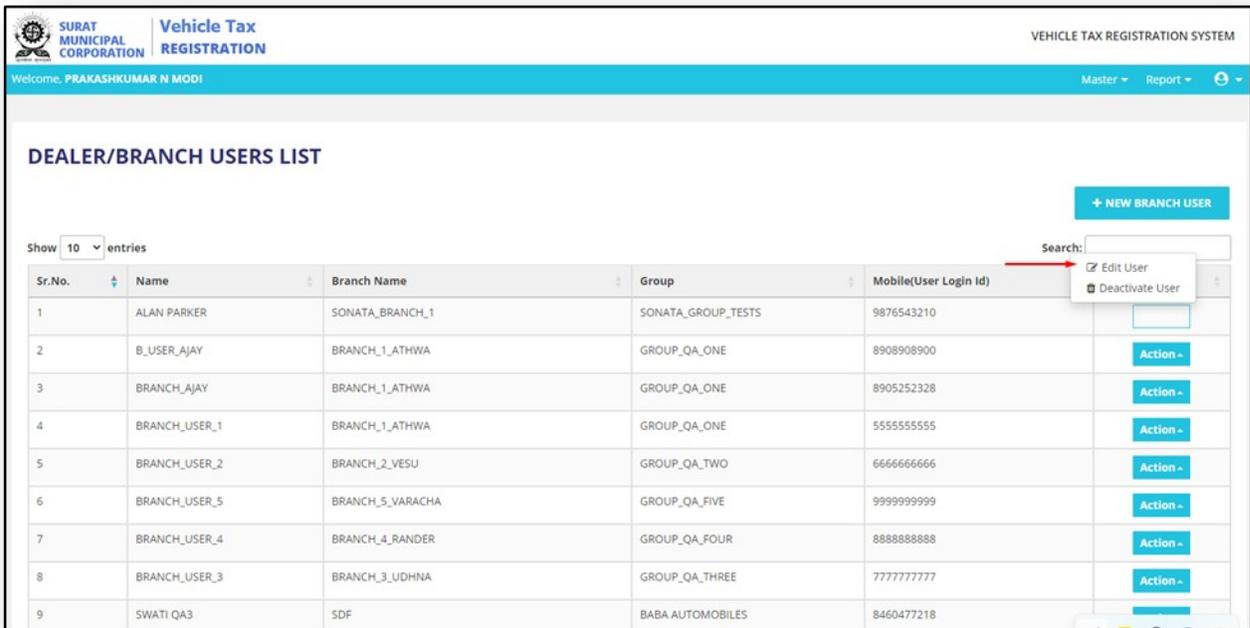
DEALER/BRANCH USERS LIST

Show 10 entries | Search:

Sr.No.	Name	Branch Name	Group	Mobile(User Login Id)	Action
1	ALAN PARKER	SONATA_BRANCH_1	SONATA_GROUP_TESTS	9876543210	Action -
2	B_USER_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8908908900	Action -
3	BRANCH_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8905252328	Action -
4	BRANCH_USER_1	BRANCH_1_ATHWA	GROUP_QA_ONE	5555555555	Action -
5	BRANCH_USER_2	BRANCH_2_VESU	GROUP_QA_TWO	6666666666	Action -
6	BRANCH_USER_5	BRANCH_5_VARACHA	GROUP_QA_FIVE	9999999999	Action -
7	BRANCH_USER_4	BRANCH_4_RANDER	GROUP_QA_FOUR	8888888888	Action -
8	BRANCH_USER_3	BRANCH_3_UDHNA	GROUP_QA_THREE	7777777777	Action -
9	SWATI QA3	SDF	BABA AUTOMOBILES	8460477218	Action -

Figure.34

Step 5: To Edit the specific User need to click on "EDIT USER" button inside ACTION.

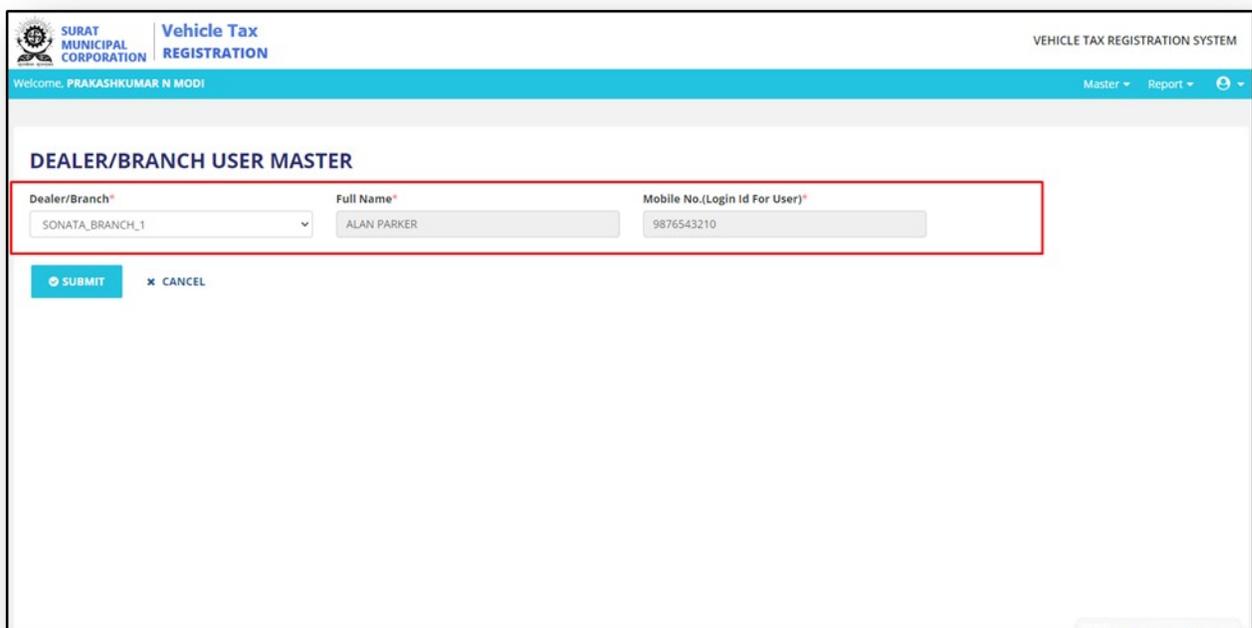


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main content area is titled 'DEALER/BRANCH USERS LIST' and features a '+ NEW BRANCH USER' button. A search bar is present with the text 'Search:'. Below the search bar is a table with the following columns: Sr.No., Name, Branch Name, Group, and Mobile(User Login Id). The table contains 9 rows of user data. The 'Action' column for each row contains a dropdown menu with 'Edit User' and 'Deactivate User' options. A red arrow points to the 'Edit User' option in the first row's action menu.

Sr.No.	Name	Branch Name	Group	Mobile(User Login Id)	Action
1	ALAN PARKER	SONATA_BRANCH_1	SONATA_GROUP_TESTS	9876543210	<ul style="list-style-type: none"> Edit User Deactivate User
2	B_USER_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8908908900	Action -
3	BRANCH_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8905252328	Action -
4	BRANCH_USER_1	BRANCH_1_ATHWA	GROUP_QA_ONE	5555555555	Action -
5	BRANCH_USER_2	BRANCH_2_VESU	GROUP_QA_TWO	6666666666	Action -
6	BRANCH_USER_5	BRANCH_5_VARACHA	GROUP_QA_FIVE	9999999999	Action -
7	BRANCH_USER_4	BRANCH_4_RANDER	GROUP_QA_FOUR	8888888888	Action -
8	BRANCH_USER_3	BRANCH_3_UDHNA	GROUP_QA_THREE	7777777777	Action -
9	SWATI QA3	SDF	BABA AUTOMOBILES	8460477218	Action -

Figure.35

Step 6: Once click on "EDIT USER" button that will open Dealer/Branch User Master form with prefilled data as in Read-Only mode.(If user had PAID single Vehicle Registration Tax and receipt generated those User details can't be update nothing here)



Vehicle Tax REGISTRATION

WELCOME, PRAKASHKUMAR N MODI

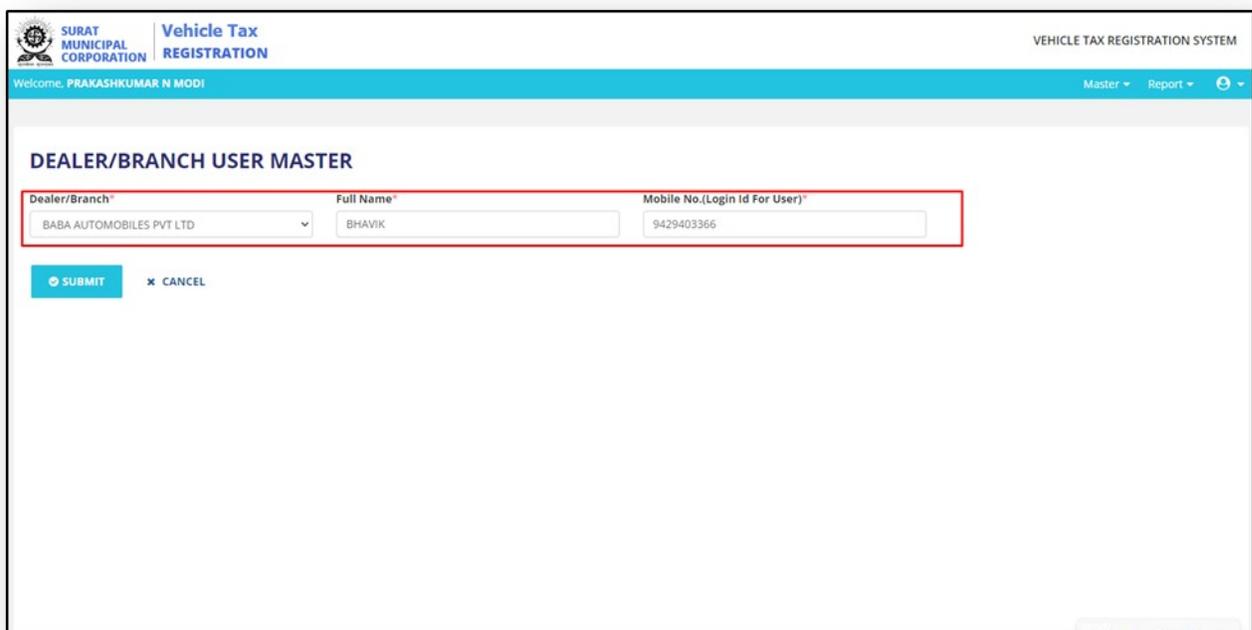
Master Report

DEALER/BRANCH USER MASTER

Dealer/Branch*	Full Name*	Mobile No.(Login Id For User)*
SONATA_BRANCH_1	ALAN PARKER	9876543210

Figure.36

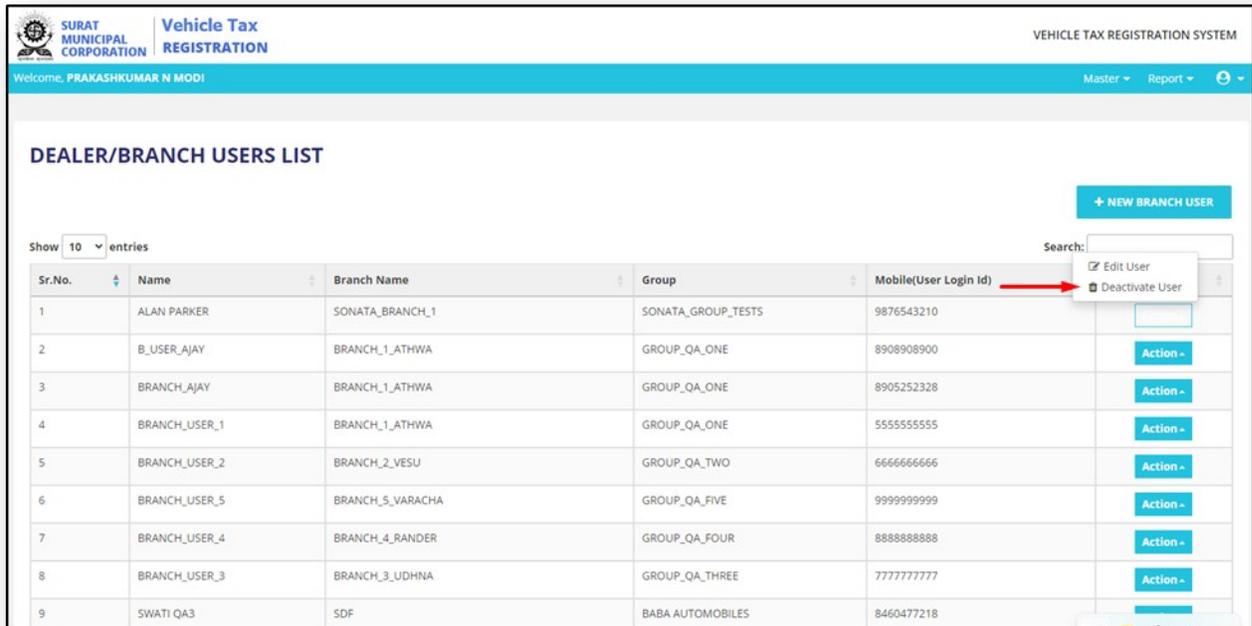
Step 7: When click on "EDIT USER" button that will open Dealer/Branch User Master form with prefilled data as in Editable mode.(If user created but NOT PAID Vehicle Registration Tax those User detail can be update here only)



The screenshot shows the 'DEALER/BRANCH USER MASTER' form. The header includes the Surat Municipal Corporation logo and 'Vehicle Tax REGISTRATION' text. A navigation bar shows 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The form has three input fields: 'Dealer/Branch*' with a dropdown menu showing 'BABA AUTOMOBILES PVT LTD', 'Full Name*' with the text 'BHAVIK', and 'Mobile No.(Login Id For User)*' with the number '9429403366'. Below the fields are 'SUBMIT' and 'CANCEL' buttons.

Figure.37

Step 6: To Delete the User, need to click on "DEACTIVATE USER" button inside ACTION.

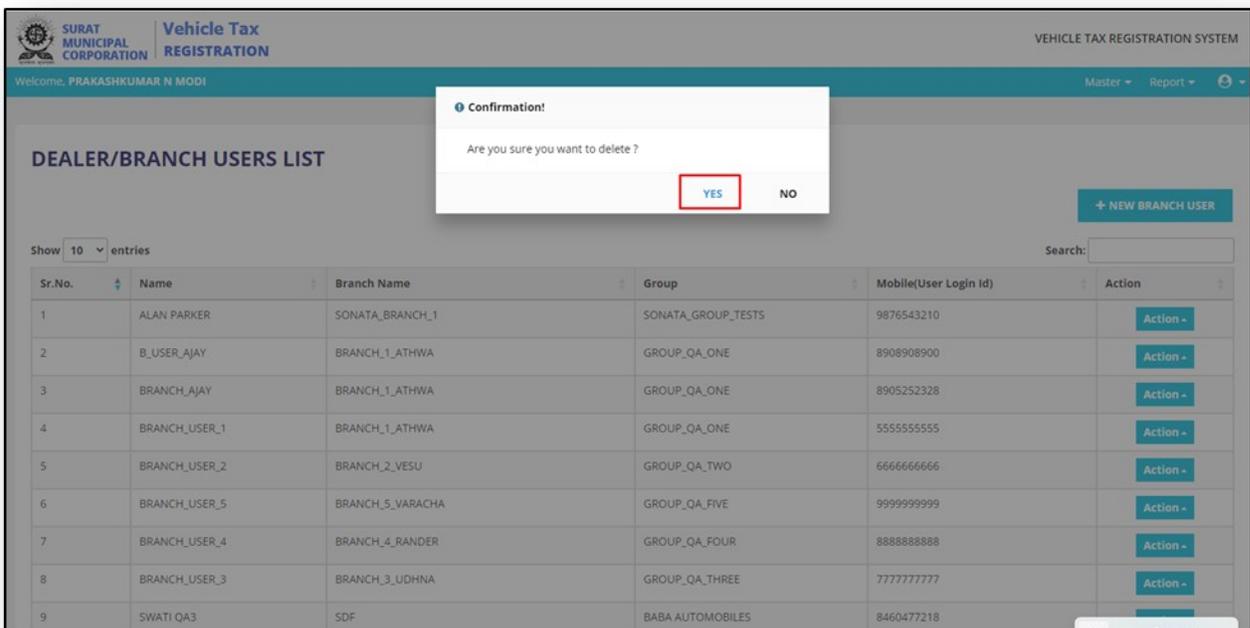


The screenshot displays the 'VEHICLE TAX REGISTRATION SYSTEM' interface. At the top, it shows the Surat Municipal Corporation logo and the text 'Vehicle Tax REGISTRATION'. Below this, a navigation bar includes 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main content area is titled 'DEALER/BRANCH USERS LIST' and features a '+ NEW BRANCH USER' button. A search bar is present above the table. The table lists 9 users with columns for Sr.No., Name, Branch Name, Group, and Mobile(User Login Id). The 'Action' column for each user contains a dropdown menu with 'Edit User' and 'Deactivate User' options. A red arrow points to the 'Deactivate User' option for the first user (ALAN PARKER).

Sr.No.	Name	Branch Name	Group	Mobile(User Login Id)	Action
1	ALAN PARKER	SONATA_BRANCH_1	SONATA_GROUP_TESTS	9876543210	<ul style="list-style-type: none"> Edit User Deactivate User
2	B_USER_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8908908900	Action -
3	BRANCH_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8905252328	Action -
4	BRANCH_USER_1	BRANCH_1_ATHWA	GROUP_QA_ONE	5555555555	Action -
5	BRANCH_USER_2	BRANCH_2_VESU	GROUP_QA_TWO	6666666666	Action -
6	BRANCH_USER_5	BRANCH_5_VARACHA	GROUP_QA_FIVE	9999999999	Action -
7	BRANCH_USER_4	BRANCH_4_RANDER	GROUP_QA_FOUR	8888888888	Action -
8	BRANCH_USER_3	BRANCH_3_UDHNA	GROUP_QA_THREE	7777777777	Action -
9	SWATI QA3	SDF	BABA AUTOMOBILES	8460477218	Action -

Figure.38

Step 7: Once click on "DEACTIVATE USER" button that will ask Confirmation alert message (If click on YES It will Delete Particular User permanently along with all user side tax paid receipts too.)



The screenshot shows the 'VEHICLE TAX REGISTRATION SYSTEM' interface. A confirmation dialog box is displayed in the center, asking 'Are you sure you want to delete?' with 'YES' and 'NO' buttons. The 'YES' button is highlighted with a red box. Below the dialog is a table titled 'DEALER/BRANCH USERS LIST' with columns for Sr.No., Name, Branch Name, Group, Mobile(User Login Id), and Action. The table contains 9 rows of user data.

Sr.No.	Name	Branch Name	Group	Mobile(User Login Id)	Action
1	ALAN PARKER	SONATA_BRANCH_1	SONATA_GROUP_TESTS	9876543210	Action -
2	B_USER_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8908908900	Action -
3	BRANCH_AJAY	BRANCH_1_ATHWA	GROUP_QA_ONE	8905252328	Action -
4	BRANCH_USER_1	BRANCH_1_ATHWA	GROUP_QA_ONE	5555555555	Action -
5	BRANCH_USER_2	BRANCH_2_VESU	GROUP_QA_TWO	6666666666	Action -
6	BRANCH_USER_5	BRANCH_5_VARACHA	GROUP_QA_FIVE	9999999999	Action -
7	BRANCH_USER_4	BRANCH_4_RANDER	GROUP_QA_FOUR	8888888888	Action -
8	BRANCH_USER_3	BRANCH_3_UDHNA	GROUP_QA_THREE	7777777777	Action -
9	SWATI QA3	SDF	BABA AUTOMOBILES	8460477218	Action -

Figure.39

User Manual for **REPORTS**

Online Vehicle Registration Tax

**Step 1 : Click on " REPORTS " menu that will open dropdown of all types reports.
(From here admin can apply filters for different types of reports)**



Figure.40

Online Vehicle Registration Tax

Step 2: Click on “VEHICLE TAX COLLECTION REPORT” sub menu that will redirect on report page.

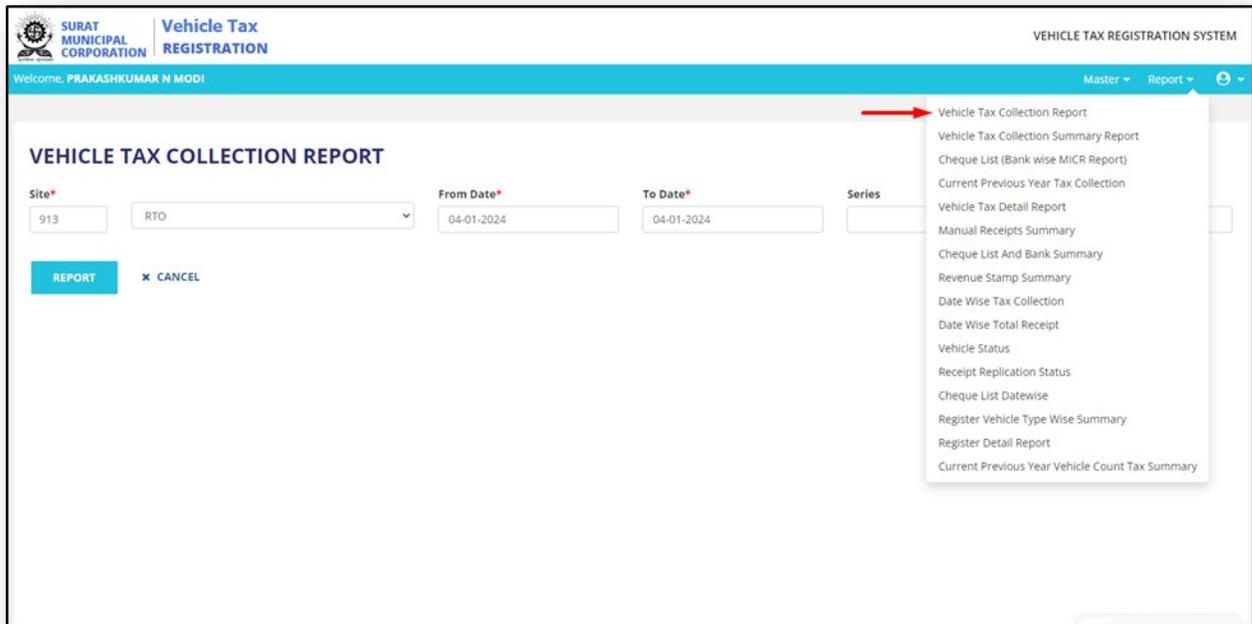
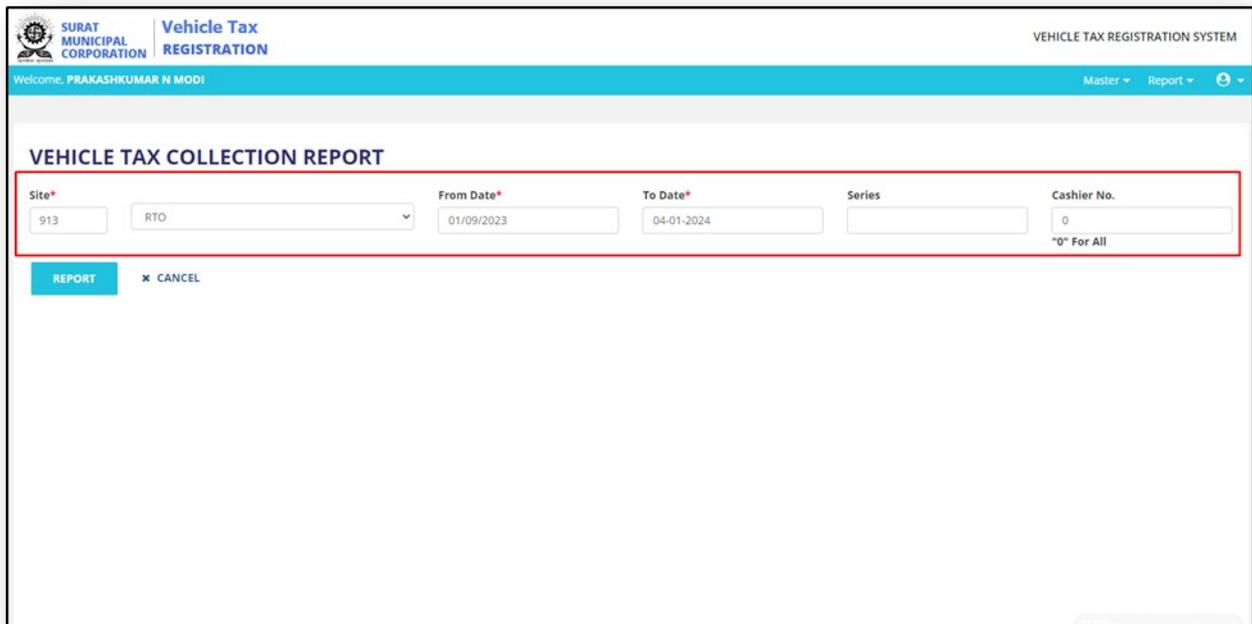


Figure.41

Online Vehicle Registration Tax

Step 3: To Download “VEHICLE TAX COLLECTION REPORT” PDF file (Just entered valid inputs and then click on REPORT button.)



The screenshot shows the 'VEHICLE TAX COLLECTION REPORT' interface within the 'VEHICLE TAX REGISTRATION SYSTEM'. The header includes the Surat Municipal Corporation logo and 'Vehicle Tax REGISTRATION'. A navigation bar shows 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main form area contains the following fields:

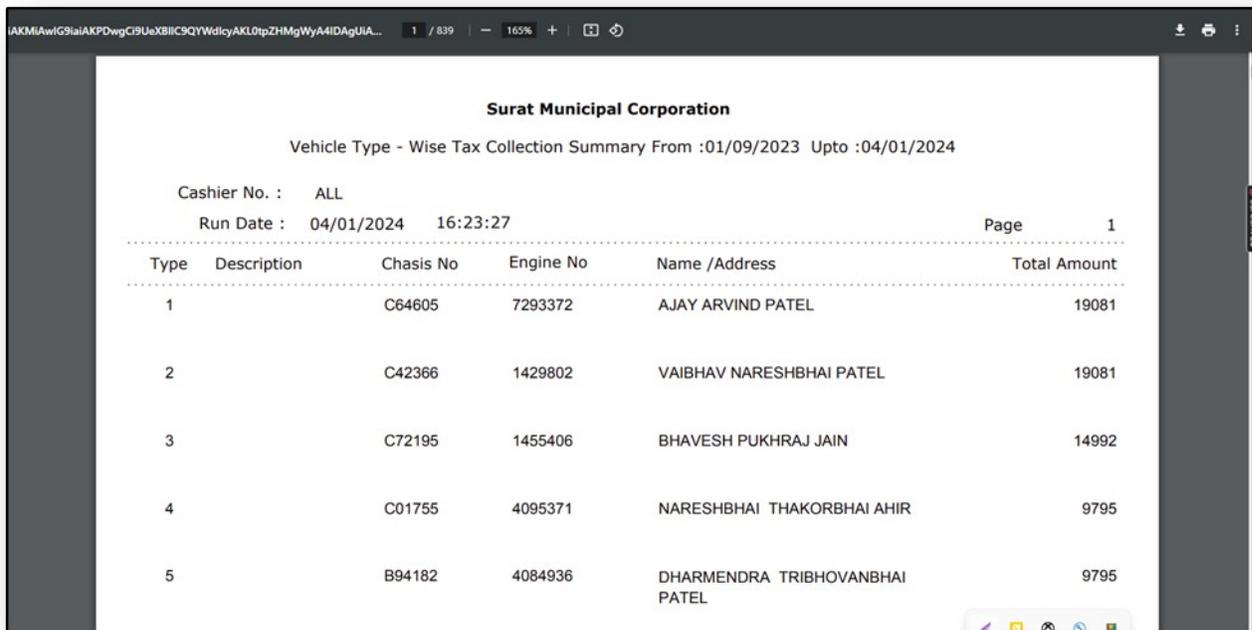
Site*	From Date*	To Date*	Series	Cashier No.
913	01/09/2023	04-01-2024		0

Below the form, there are two buttons: 'REPORT' and 'CANCEL'. A note at the bottom right of the form area states '*0* For All'.

Figure.42

Online Vehicle Registration Tax

Step 4: Once click on REPORT button If as per section date range Records are available then it will download PDF file directly as below and if no records then it display “Data not found”)



Surat Municipal Corporation

Vehicle Type - Wise Tax Collection Summary From :01/09/2023 Upto :04/01/2024

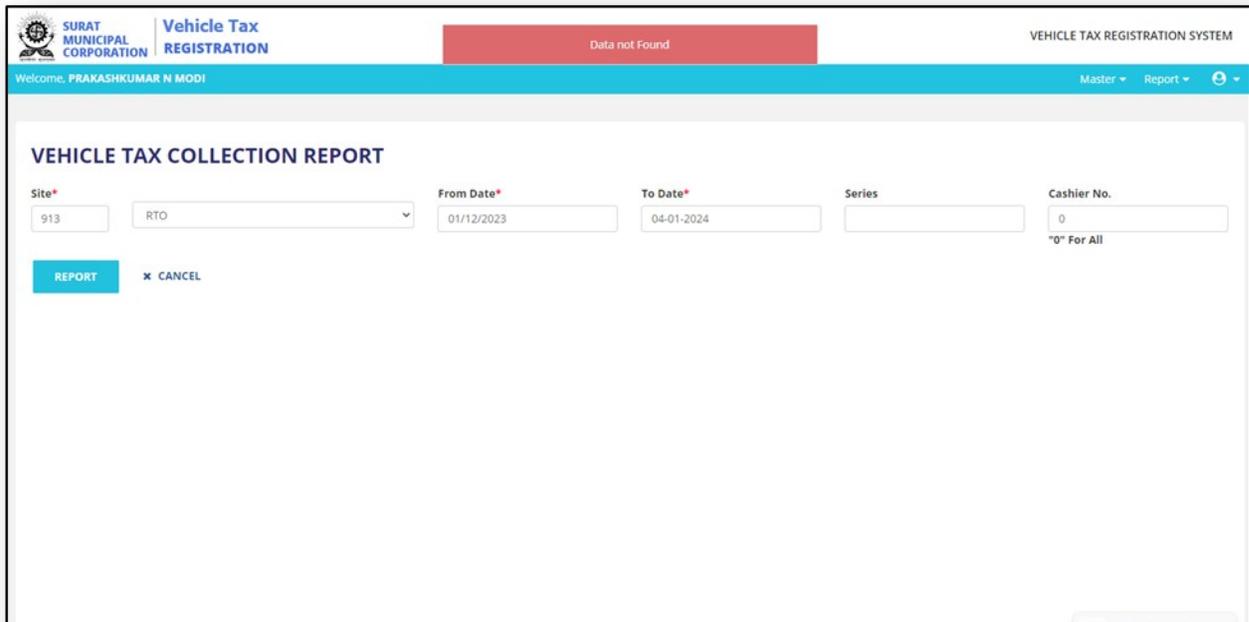
Cashier No. : ALL
Run Date : 04/01/2024 16:23:27

Page 1

Type	Description	Chasis No	Engine No	Name /Address	Total Amount
1		C64605	7293372	AJAY ARVIND PATEL	19081
2		C42366	1429802	VAIBHAV NARESHBHAI PATEL	19081
3		C72195	1455406	BHAVESH PUKHRAJ JAIN	14992
4		C01755	4095371	NARESHBHAI THAKORBHAI AHIR	9795
5		B94182	4084936	DHARMENDRA TRIBHOVANBHAI PATEL	9795

Figure.43

Step 5: When click on REPORT button and If as per section date range Records are NOT AVAILABLE then it will NOT download PDF file and display message as “No data found”)



The screenshot displays the 'VEHICLE TAX COLLECTION REPORT' interface. At the top, there is a navigation bar with the Surat Municipal Corporation logo, the text 'SURAT MUNICIPAL CORPORATION', and 'Vehicle Tax REGISTRATION'. A red banner in the top right corner displays the message 'Data not Found'. Below the navigation bar, a blue header shows 'Welcome, PRAKASHKUMAR N MODI' and 'Master Report'. The main content area is titled 'VEHICLE TAX COLLECTION REPORT' and contains several input fields: 'Site*' with the value '913', a dropdown menu for 'RTO', 'From Date*' with the value '01/12/2023', 'To Date*' with the value '04-01-2024', an empty 'Series' field, and 'Cashier No.' with the value '0'. Below these fields are two buttons: 'REPORT' and 'CANCEL'. A note below the 'Cashier No.' field states '*0* For All'. The 'VEHICLE TAX REGISTRATION SYSTEM' logo is visible in the top right corner of the interface.

Figure.44

Online Vehicle Registration Tax

Step : To Download PDF or EXCEL file for the below sub menus wise.

(Just entered valid inputs and then click on REPORT/EXPORT button as per requirements

->If as per ranges Records are AVAILABLE then it will download PDF/EXCEL directly

->If as per ranges Records are NOT AVAILABLE then it will NOT download PDF/EXCEL file and display message as “No data found”)

1. Vehicle Tax Collection Reports
2. Vehicle Tax Collection Summary Reports
3. Cheque List (Bank wise MICR Report)
4. Current Previous Year Tax Collection
5. Vehicle Tax Detail Reports
6. Manual Receipts Summary
7. Cheque List And Bank Summary
8. Revenue Stamp Summary
9. Date Wise Tax Collection
10. Date Wise Total Receipt
11. Vehicle Status
12. Receipt Replication Status
13. Cheque List Date wise
14. Register Vehicle Type Wise Summary
15. Register Detail Report
16. Current Previous Year Vehicle Count Tax Summary.

NOTE : PLEASE CHECK SAMPLE PDF AND EXCEL FORMAT AS BELOW FIGURE 45 & FIGURE 46.

Online Vehicle Registration Tax

A1	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	ICICI Bank LTD.	VOUCHER COPY	(Head Office : Athwa Lines, Surat)											
2	As per undermentioned particulars Date: 01-09-2023													
3	BANKADD RECNO	RECEIPTD,	INSTITUTI	BRANCHN	INSTRUMI	INSTRUMI	AMOUNT	PAGENO	BANKORD	PAGETOTAL				
4	(Head Offi	1	#####	229000	ICICI	522250	#####	146815	1	2	485776			
5	(Head Offi	2	#####	229000	ICICI	522251	#####	338961	1	2	485776			
6	(Head Offi	3	#####	4E+08	SBI RAND	952136	#####	20724	2	3	3196068			
7	(Head Offi	4	#####	4E+08	BANK OF	991575	#####	2427295	2	3	3196068			
8	(Head Offi	5	#####	4E+08	BANK OF	835678	#####	26824	2	3	3196068			
9	(Head Offi	6	#####	4E+08	COSMOS	119354	#####	29574	2	3	3196068			
10	(Head Offi	7	#####	4E+08	AXIS BAN	20178	#####	180636	2	3	3196068			
11	(Head Offi	8	#####	4E+08	HDFC BAN	3594	#####	283680	2	3	3196068			
12	(Head Offi	9	#####	4E+08	Surat Nati	14252	#####	227335	2	3	3196068			
13	(Head Offi	10	#####	26000	UNION BA	309341	#####	294000	3	4	1387913			
14	(Head Offi	11	#####	26000	UNION BA	309342	#####	196400	3	4	1387913			
15	(Head Offi	12	#####	485000	KOTAK M/	1030	#####	292000	3	4	1387913			
16	(Head Offi	13	#####	485000	KOTAK M/	1031	#####	303459	3	4	1387913			
17	(Head Offi	14	#####	485000	KOTAK M/	1033	#####	302054	3	4	1387913			
18														
19														
20														
21														

Figure.45

Online Vehicle Registration Tax

IAKMIAwIG9laiAKPDwvgC9UeXBIIc9QYwDicyAKL0tpZHMgWyA4IDAgUUA... 1 / 839 | - 165% + | [Print] [Refresh]

Surat Municipal Corporation

Vehicle Type - Wise Tax Collection Summary From :01/09/2023 Upto :04/01/2024

Cashier No. : ALL
Run Date : 04/01/2024 16:23:27 Page 1

Type	Description	Chasis No	Engine No	Name /Address	Total Amount
1		C64605	7293372	AJAY ARVIND PATEL	19081
2		C42366	1429802	VAIBHAV NARESHBHAI PATEL	19081
3		C72195	1455406	BHAVESH PUKHRAJ JAIN	14992
4		C01755	4095371	NARESHBHAI THAKORBHAI AHIR	9795
5		B94182	4084936	DHARMENDRA TRIBHOVANBHAI PATEL	9795

Figure.46